

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting March 14, 2022
6:30 P.M. Executive Session
7:30 P.M. Public Session
West Orange High School
51 Conforti Avenue

Revised Agenda

I. ROLL CALL OF THE MEMBERS

II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 7, 2022.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

Board Goals
<ul style="list-style-type: none">→ The West Orange Board of Education will support the work of the administration to define multiple measures to assess and evaluate student achievement. Such measures will evaluate effectiveness of programs, equity and access for all students, identify achievement gaps, and be used to improve instructional delivery with student achievement presentations to the Board and community mid-year and at the end of the year.→ The West Orange Board of Education will be an active participant in monitoring and providing input into the strategic planning process which will include community input and participation. The Board will allocate the necessary and appropriate resources for the completion of the Five Year Strategic Plan by June, 2023.→ The West Orange Board of Education will provide support to the administration in its development of district resources to support students and staff with social - emotional and mental health needs throughout the school year with mid-year and end-of-year presentations to the Board and community.→ The West Orange Board of Education will direct the administration to issue Requests for Proposals (RFPs) for all of the district's major vendors, including: insurance, legal, financial, architects, transportation, etc.→ The West Orange Board of Education will seek ways to continue to improve communication between the Board and the community by relying on the work and recommendations of the Board's Public Relations Committee and consensus of the Board in developing an action plan.→ The West Orange Board of Education will strive to have effective, open, respectful, and professional communication among board members, between board members and the administration and exhibiting the highest level of boardsmanship at Board meetings by regularly participating in NJSBA trainings, meetings and workshops.→ The West Orange Board of Education supports the administration in the submission of the Preschool Expansion Grant Application to the NJ Department of Education in an effort to provide our community with public preschool opportunities and access.

III. WEST ORANGE BOARD OF EDUCATION RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the "Sen. Byron M. Baer Open Public Meetings Act" (N.J.S.A. 10:4-6 et seq.) requires all meetings of the West Orange Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that four (4) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on Monday, March 14, 2022 at 6:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

☐ "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matters, described as specifically as possible without undermining the need for confidentiality are: _____.

☐ "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between the Board and _____.

☐ "(5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

■ "(7) Any pending or anticipated litigation or contract negotiation in which the public body is, or may

become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: Student Settlement Agreements: #2008063 and #1706084.

■ "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: #7625 and #4870.

□ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one) □ reconvene and immediately adjourn or ■ reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the West Orange Board of Education will go into Executive Session for the above stated reasons only; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

IV. PUBLIC SESSION AT 7:30 P.M.

V. PLEDGE OF ALLEGIANCE

VI. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF February 28, 2022 (Att. #1)

VII. STUDENT LIAISON REPORT

VIII. SUPERINTENDENT/BOARD COMMITTEE REPORTS

- A. Wendy Mapes - Outstanding Speech & Theatre Teacher of Secondary Education in New Jersey
- B. Audit Presentation
- C. HIB Report

IX. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

X. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations / Retirements

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Giovanna Alvarez	WOHS	ELA Leave Replacement	Resignation	5/6/22
Camilia Cielo	WOHS	Special Education	Resignation	4/22/22
Gabrielle Esposito	Washington	Preschool	Resignation	6/30/22
Diana Ferrera	Mt. Pleasant	Grade 5	Resignation due to reassignment	6/30/22 amended from 12/31/21
Paula Lipkin	Redwood	Special Education	Retirement 22 years	7/1/22
Julie Matz	WOHS	Library Media Specialist	Retirement 10 years	7/1/22
Anne Zhang	Liberty	STEM	Resignation	6/30/22

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Anthony Mando	Central Office	District Computer Technician	Resignation	3/25/22
Julie Peters	St. Cloud	Paraprofessional	Resignation due to reassignment	3/6/22

2. Rescissions

- a. Superintendent recommends approval to the Board of Education for the following rescission(s):

Name	Location	Position	Effective Date
Christina Faust	Liberty	Drama: Set Design / Construction	3/1/22
Diana Ferrera	St. Cloud	Reading Specialist / Literacy Coach	3/13/22
Catrina James	BMELC	Paraprofessional	3/4/22
Peter Quillen OOD	Roosevelt	SOUL Mentoring Club Volunteer	3/10/22
Erin Smith	Liberty	Track Coach	3/2/22

3. Appointments

- a. 2022 - 2023 School Year

1. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Diana Ferrera	Mt. Pleasant	Reading Specialist / Literacy Coach	Ritter	MA	10	\$70,118	9/1/22 - 6/30/23

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Megan Maffettone	WOHS	Special Education	Bowsher	MA+15	13	\$76,176	9/1/22 - 6/30/23

b. 2021 - 2022 School Year

- 1. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s)**

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Emily Boyle	Kelly	Kindergarten Leave Replacement	Navarro	BA	3	\$60,011 prorated	11/8/21 - 6/30/22 amended from 11/8/21 - 5/13/22
Jenna Falzon	Hazel / Redwood	Physical Education / Health Leave Replacement	Ward	BA	N/A	\$300 per diem	4/1/22 - 6/30/22
Marvin Garcia	WOHS	Special Education Leave Replacement	Cielo	MA	N/A	\$320 per diem	1/25/22 - 4/14/22 amended from 1/25/22 - 3/1/22
Hee Sook Inn	Redwood	Special Education	Lodato	MA	3	\$64,082 prorated	3/25/22* - 6/30/22
Jenna McAteer	Roosevelt	School Counselor Leave Replacement	Ellingham	MA	3	\$64,082 prorated	1/31/22 - 5/15/22 amended from 1/31/22 - 3/31/22
Ashley Morris	Redwood	Grade 5 Leave Replacement	Iovino	MA	N/A	\$320 per diem amended	3/28/22 - 6/30/22
Julie Peters	St. Cloud	Grade 1 Leave Replacement	Halen	MA	N/A	\$320 per diem	3/7/22 - 4/29/22
Eugene Pinkney	WOHS	Physical Education / Health	Hayes	MA+15	13	\$75,206 prorated	5/16/22* - 6/30/22
Alexa Pizzuta	Washington	.5 Preschool Special Education	New	MA amended	3	\$32,041 prorated amended	2/9/22 - 6/30/22
Deborah Sharkey	WOHS	Business / Career Education Extended Assignment Substitute	Dunlap	N/A	N/A	\$320 per diem amended from \$200	2/15/22 - 3/18/22 amended from 2/15/22 - 2/28/22
Taylor Welsh	Roosevelt	School Counselor	Ellingham	MA	3	\$64,082 prorated	5/16/22* - 6/30/22

*or upon release from current employer *pending completion of onboarding process

- 2. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s).**

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
KeShea Brown	Mt. Pleasant	Paraprofessional	New	Non Degree	3	\$30,005 prorated	3/15/22 - 6/30/22
Fernanda Carmo	Mt. Pleasant	Lunch Aide	Withers	N/A	N/A	\$19.34 per hour	3/21/22* - 6/21/22
Maria Maccarrone	Gregory	Paraprofessional	New	Non Degree	7	\$31,284 prorated	3/30/22 - 6/30/22

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Nichelle Tello	Gregory	Clerical Aide	Brennan reassigned	N/A	N/A	\$19.95 per hour	3/15/22 - 6/30/22

*pending Criminal History Record Check process

3. Superintendent recommends approval to the Board of Education for the amendment of the following Board approved 2020-2021 salaries for the following certificated staff member(s):

Name	Location	Job Title	Salary Guide	Step 20-21	Base Salary 20-21	Longevity 20-21	Longevity Effective Date	Salary 20-21	FTE %	Tenure	Effective Dates
Kellie Carsillo	Gregory	LDTC	MA+30	13	\$79,208	\$5,502	4/1/21	\$84,710	100	X	2020 - 2021
Jacqueline Mital	Kelly	.5 Teacher	MA	16	\$43,740.50	N/A	N/A	\$43,740.50	50	X	2020 - 2021
Andrew Guglielmo	WOHS	Teacher	BA+15	8	\$62,162	N/A	N/A	\$62,162	100	X	2020 - 2021
Ashley Sivo	WOHS	Athletic Trainer	MA+15	8	\$87,351.25	N/A	N/A	\$87,351.25	125	X	2020 - 2021
Eugene Palatianos	WOHS	Athletic Trainer	MA	17	\$127,540	\$7,079	N/A	\$134,619	125	X	2020 - 2021

4. Superintendent recommends approval to the Board of Education for the amendment of the following Board approved 2020-2021 salary for the following non-certificated staff member(s):

Location	Name	Salary Guide	Step	Base Salary	Longevity	Salary	FTE	Effective Dates
Washington	Amy Schwartz	Paraprofessional MA	13	\$40,211	\$931	\$41,142	100%	2020 - 2021

5. Superintendent recommends approval to the Board of Education for adjustments for the following Board approved training level changes for WOECA certificated staff retroactive to January 1, 2022:

			From			To			
Name	Location	Position	Guide	Step	Salary	Guide	Step	Salary	Effective Date
Shane Daiek	WOHS	Science	MA+15	7	\$67,649	MA+30	7	\$72,410	1/1/22

6. Superintendent recommends approval to the Board of Education for the following additional teaching assignment(s):

Name	Location	Position	Guide	Step	Salary	Effective Dates
Michael Bridge	Liberty	English Language Arts Leave Replacement-Richardson	MA+30	17	\$106.27 per diem	10/11/21 - 5/13/22 amended from 10/11/21 - 3/11/22
Patricia Hack	Liberty	English Language Arts Leave Replacement-Richardson	MA	16	\$78.68 per diem	10/11/21 - 5/13/22 amended from 10/11/21 - 3/11/22

Name	Location	Position	Guide	Step	Salary	Effective Dates
Nancy Silva	Liberty	English Language Arts Leave Replacement-Richardson	MA+45	17	\$108.78 per diem	10/11/21 - 5/13/22 amended from 10/11/21 - 3/11/22
Maryann Solimo	Liberty	English Language Arts Leave Replacement-Richardson	BA+15	17	\$89.41 per diem	10/11/21 - 5/13/22 amended from 10/11/21 - 3/11/22
Rebecca Rud	Roosevelt	Reading and Writing Intervention Enrollment	MA+45	17	\$107.57 per diem	2/22/22 - 6/30/22
Ozzie Diaz	WOHS	Physical Education / Health Vacancy-Hayes	MA+30	17	\$107.70 per diem	4/4/22 - 5/14/22
Christopher Evans	WOHS	Physical Education / Health Vacancy-Hayes	MA+30	17	\$107.70 per diem	4/4/22 - 5/14/22
Nicole Fleck	WOHS	Physical Education / Health Vacancy-Hayes	MA+45	5	\$65.59 per diem	4/4/22 - 5/14/22
Charles Mound	WOHS	Physical Education / Health Vacancy-Hayes	BA	15	\$62.56 per diem	4/4/22 - 5/14/22
Danielle Tracy	WOHS	Physical Education / Health Vacancy-Hayes	MA+45	17	\$107.66 per diem	4/4/22 - 5/14/22
Marcella Vitale	WOHS	Physical Education / Health Vacancy-Hayes	MA+30	17	\$104.85 per diem	4/4/22 - 5/14/22

7. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend	Effective Dates
Lisette Villalobos	Liberty	Drama: Set Design / Construction	\$1,407	2021-2022
Mac Weinstein OOD	WOHS	Lacrosse: Boys' Volunteer Coach	N/A	2021-2022
Annamaria Alcaro OOD	WOHS	Spring Musical: Pit Orchestra Musician	\$125 per performance not to exceed 4 performances \$60 per rehearsal not to exceed 5 rehearsals	3/26/22 - 4/10/22
Jeffrey Bittner OOD	WOHS	Spring Musical: Pit Orchestra Musician	\$125 per performance not to exceed 4 performances \$60 per rehearsal not to exceed 5 rehearsals	3/26/22 - 4/10/22
Angela Williams OOD	WOHS	Spring Musical: Pit Orchestra Musician	\$125 per performance not to exceed 4 performances \$60 per rehearsal not to exceed 5 rehearsals	3/26/22 - 4/10/22

8. Superintendent recommends approval to the Board of Education for the following additional assignment(s):

Name	Location	Position	Stipend	Effective Dates
Jennifer Blume	Edison	Afterschool Tutorial Program ELA Instructor	\$49.98 per hour* not to exceed 50 hours	3/7/22 - 6/9/22
Althea Farella	Edison	Afterschool Tutorial Program ELA Instructor	\$49.98 per hour* not to exceed 50 hours	3/7/22 - 6/9/22
Nicole Shipitofsky	Edison	Afterschool Tutorial Program Math Instructor	\$49.98 per hour* not to exceed 50 hours	3/7/22 - 6/9/22

Name	Location	Position	Stipend	Effective Dates
Kevin Wilton	Edison	Afterschool Tutorial Program Math Instructor	\$49.98 per hour* not to exceed 50 hours	3/7/22 - 6/9/22
Richard Peak	WOHS	Student Lunch Aide-Kelly Transition Program	\$13.00 per hour \$12.00 per hour	1/3/22 - 6/17/22 9/1/21 - 12/31/21

*Funded through ESSER III Grant

9. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2021-2022:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Jenna Falzon	CEAS	X	X				
Mark Giuliano	Substitute	X	X				
Zhane Kelling	Substitute	X	X				
Matthew Talbot	Substitute	X	X				
Keisha Yarrell	Standard	X	X				

4. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Camilia Cielo Medical	WOHS WOMA-ELA	1/18/22 - 4/22/22 amended from 1/18/22 - 3/1/22	N/A	N/A	N/A
Cheryl Dunlap Medical	WOHS Business Education	1/24/22 - 2/14/22	2/15/22 - 3/16/22 amended from 2/15/22 - 3/11/22	N/A	3/17/22 amended from 3/15/22
Valentina Gabrielle Personal	Kelly Grade 1	N/A	N/A	9/1/22 - 6/30/23	9/1/23
Karen Green Family	WOHS Biology	5/10/22 - 6/30/22	N/A	N/A	9/1/22
Delisa Jackson Family	Hazel School Counselor	6/20/22 - 6/30/22	N/A	9/1/22 - 11/17/22	11/18/22
Ana Marti Medical	Hazel Principal	3/22/22 - 4/22/22	N/A	N/A	4/25/22
Amie Navarro Family	Kelly Kindergarten	11/1/21 - 1/12/22	N/A	1/13/22 - 6/30/22 amended from 1/13/22 - 5/13/22	9/1/22 amended from 5/16/22
Patricia Richardson Medical	Liberty ELA	10/4/21 - 5/13/22 amended from 10/4/21 - 3/11/22	N/A	N/A	5/16/22 amended from 3/14/22

- b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Gerard Companion, Sr. Medical	Kelly Head Custodian	1/18/22 - 3/17/22 amended from 1/18/22 - 3/7/22	3/18/22 - 4/1/22 amended from N/A	N/A	4/4/22 amended from 3/8/22
Bonnie Daum Medical	WOHS Paraprofessional	2/15/22 - 3/25/22	N/A	N/A	3/28/22
Aracelio Mantilla Medical	Mt. Pleasant Custodian / Night-shift	9/16/21 - 12/31/21 amended from 9/16/21 - 12/14/21	1/3/22 - 3/1/22 amended from 12/15/21 - 3/1/22	N/A	3/2/22
Kevan Murphy Medical	WOHS Paraprofessional	2/14/22 - 3/11/22	N/A	N/A	3/14/22
Michelle Pereira Medical	Mt. Pleasant Paraprofessional	2/3/22 - 3/18/22	N/A	N/A	3/21/22
Angela Tourtounis Medical	Redwood Paraprofessional	2/22/22 - 4/1/22	N/A	N/A	4/4/22

5. Superintendent recommends approval to the Board of Education for the following job description(s): (Att. #2)

Job Description	New	Revised
Director of Technology and Administrative Services		X

6. Superintendent recommends approval to the Board of Education for the attached Sidebar Agreements between the West Orange Board of Education and the West Orange Education Association regarding the correction of salaries for Employee #s 6671, 8002, 8147, 8667. As per Agreement, revised Guide placement will be effective July 1, 2022. (Att. #3)

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of Applications for School Business requests. (Att. #4)
2. Recommend approval of Gravity Goldberg, LLC to provide professional development for the district's reading specialists and ELA teachers grades 3-5 to support student learning through effective word study instruction on April 4, 2022 in the amount of \$5,000.

C. FINANCE

a.) Special Services

1. Recommend approval for the following vendors to conduct evaluations or related services for the 2021-2022 school year:

Provider	Type of Evaluation/Service	Cost	Not to Exceed
Dr. Marilyn Kubichek	Neurological Evaluation/Report	\$650 per Evaluation	\$39,650.00 (Previously approved 12/6/21 for \$23,000.00)
Kid Clan	Speech Therapy 04/25/2022 to 06/22/2022	\$90.00/ hour 3 days/week 5 hours/day	\$12,150.00

Provider	Type of Evaluation/Service	Cost	Not to Exceed
Kid Clan	Occupational Therapy 03/28/2022 to 06/22/2022	\$90.00/hour 2 days/week 6 hours/day	\$12,960.00

2. Recommend approval of provider of home instruction to students of the West Orange Public Schools for the 2021-2022 school year.

Name of Facility	Rate	Not to Exceed
Silvergate	\$55.00/hr.	<u>\$36,000</u> (Previously approved for \$20,000 on June 7, 2021)
Stepping Forward Counseling	\$750 per week	<u>\$42,000</u> (Previously approved for \$18,000 on November 8, 2021)

b.) Business Office

1. Recommend approval of the 3/14/2022 Bills List:

Payroll/Benefits	\$11,812,725.00
Transportation	\$ 998,376.75
Tuition (Spec. Ed./Charter)	\$ 590,206.68
Instruction	\$ 66,222.31
Facilities/Security	\$ 229,835.97
Grants	\$ 249,023.08
Food Service	\$ 10,581.00
Support Svcs/Co-Curricular/Athletics/Misc.	<u>\$ 90,356.81</u>
	\$14,047,327.60

2. Recommend approval of February 2022 transfers within the 2021-2022 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Att. #5)
3. Secretary's Report - Acceptance and Certification - February 2022

Recommend that the West Orange Board of Education accept the Board Secretary's financial report for the month of February 2022, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), that no major account or fund has been over-expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Att. #6)

4. Report of the Treasurer of School Monies - February 2022

Recommend that the West Orange Board of Education acknowledge and accept the Report of the Treasurer of School Monies for the month of February 2022, which report is in agreement with the Secretary's Report. (Att. #7)

5. Recommend approval of EI Associates, Cedar Knolls, NJ Proposal #7046-11924 for Architectural and Engineering Services with regard to the Washington Elementary School Retaining Wall Replacement project, in a total amount not to exceed \$50,400.

(Att. #8)

6. Recommend approval of EI Associates, Cedar Knolls, NJ Proposal \$7046-11857 for Architectural and Engineering Services with regard to the Administration Building Water Infiltration Mitigation and Related Repairs Project, in a total amount not to exceed \$55,000. (Att. #9)
7. Accept the financial audit and synopsis of the 2020-2021 school year as prepared by the firm Lerch, Vinci & Higgins, LLP. (Att. #10)
8. Recommend approval of an audit corrective action plan for the remediation of recommendations noted in the financial audit of the 2020-2021 school year. (Att. #11)
9. Recommend approval of settlement agreement between the parents of Student #2008063 and the West Orange Board of Education as stipulated in closed session.
10. Recommend approval of settlement agreement between the parents of Student #1706084 and the West Orange Board of Education as stipulated in closed session.
11. Recommend approval of Darelene Romberger, Payroll Consultant, for the period 4/1/2022-5/1/2022, at an hourly rate of \$55, not to exceed a total of \$32,000 (previously approved on 12/6/2021 agenda through 3/31/2022 NTE \$22,000).
12. Recommend approval of contract with Effective School Solution, New Providence, NJ to provide therapeutic mental health services for students, for the 2022-2023 school year, in the amount of \$309,000, funded through the ESSER Grant.
13. Recommend approval of the Securing Our Children's Act Grant (Grant Number 20E00163) approved on May 10, 2021 and October 21, 2020 in the amount of \$375,295 for reimbursement of the panic alarm systems and access control systems installed in compliance with Alyssa's Law.

BE IT RESOLVED THAT the Board of Education approve the funds to be appropriated in the 2021-2022 Budget under Construction Services account #12-000-400-450.

D. REPORTS

1. Superintendent recommends to the Board of Education acceptance of the HIB Report ending March 14, 2022.
2. **Harassment, Intimidation and Bullying**

“Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-17(b)(6)(c), at its meeting on February 28, 2022, the Superintendent reported HIB Incident Number(s) 025. 026 to the Board; and

Whereas, on March 8, 2022 the parents and/or guardians of the students who are parties to the investigation received information about the investigation pursuant to N.J.S.A. 18A:37-17(b)(6)(d); and

Now, therefore, be it Resolved that the Board affirms the decision of the Superintendent concerning HIB Incident Number(s) 025, 026 for the 2021-2022 school year for the reasons conveyed to the Board.”

E. MISCELLANEOUS

1. Superintendent recommends approval of the revised 2021-2022 District Calendar. (Att. #12)

XI. PETITIONS AND HEARINGS OF CITIZENS

XII. GENERAL BOARD REPORTS

XIII. NEXT SPECIAL BOARD MEETING to be held at 7:00 p.m. on March 24, 2022 Preliminary Budget Presentation at West Orange High School, and next regular Board Meeting to be held at 7:30 p.m. on March 28, 2022 at West Orange High School.

XIV. EXECUTIVE SESSION (as deemed necessary)

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to personnel, legal and miscellaneous confidential matters. Be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

XV. ADJOURNMENT



West Orange Public Schools
West Orange, New Jersey

Title:

Director of Technology and Administrative Services

Location:

Central Office

Organizational Responsibilities Reports to:

Superintendent of Schools

Terms of Employment:

Twelve-month unaffiliated position

Contract terms and salary to be determined by the Board

Job Goals:

To plan, develop and monitor all aspects of the district-wide technology umbrella: Educational Technology; Information Technology (IT) -- network environment, hardware/software support, cyber and physical security; and Management Information Systems (MIS) -- management of student records and relative state/federal reports. Provide leadership in horizon areas such as the on-going development of distance learning and physical/cyber security.

Qualifications:

1. Valid New Jersey Principal Certificate
2. Undergraduate or graduate degree in technology preferred
3. Ability to model and support effective integration of technology
4. Experience with technology vendors, contract negotiations and technology grant writing
5. Ability to plan, implement, and evaluate long and short-term educational technology training programs
6. Ability to prepare and manage budgets, E-rate funding applications, district and State reports; capable of overseeing projects dealing with networking infrastructure, hardware/software selection and installation, staff development initiatives and administrative/district operations
7. Excellent time management skills with a demonstrated ability to work as a team leader
8. Must possess strong communication skills and the ability to handle multiple projects
9. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

Performance Responsibilities:

1. Develop a budget and monitor technology procurement options to ensure expenditures are fiscally, technically, and logistically sound
2. Study, evaluate and make recommendations regarding new technologies, applications

and other district-related services that support administrative functions and teaching and learning while maintaining district hardware/software standards, requirement and specifications

3. Serve as District Data Coordinator: manage district accounts for NJDOE Homeroom, NJSMART and federal data submission portals; support the collection, maintenance, and analysis of data necessary for an array of digital platforms, resources and reports
4. Oversee the operations and development of distance learning programs for the district
5. Assist the Business Office with analysis of district operations related to technology and make recommendations to improve efficacy and reduce operational costs
6. Provide professional learning opportunities to faculty and technology department staff to ensure they keep current with ongoing changes in hardware/software
7. Administer the delivery of district-wide telecommunication services including VoIP (Voice over IP) telephone and school security systems: surveillance, access control, and applications relative to emergency operations
8. Responsible for the assessment and identification of physical and cyber risks that could impact the safety, security, reputational or financial success of the organization as well as communicate risk policies and processes that impact such operations
9. Oversee district operations and platforms for physical security: visitor management, emergency management, and student safety systems
10. Develop, update and implement cyber security and data privacy measures, controls, and policies, including management of Third Party Vendor Risk Assessment Program
11. Support the Non-Public Schools with the purchase and installation of Technology and Security Services, ensuring compliance with NJDOE regulations
12. Develop technology training policies, programs and schedules
13. Keep current with research and emerging technology trends and promote district accomplishments by attending local, state, and national conferences, workshops and technology associations
14. Pursue funding opportunities to support the delivery of administrative and educational technology services

Evaluation

Performance of this job will be evaluated annually in accordance with state law and the provisions of the board's policy on evaluation of certified staff.

Board Approved Date: June 21, 2010

Revised Date: March 14, 2022

SIDEBAR AGREEMENT

This agreement is made this ____th day of March, 2022, between the West Orange Education Association (WOEA) and the West Orange Board of Education (WOBOE).

WHEREAS over time, due to the hiring process under a previous administration at the time of hire, and consideration not being given for additional years of experience in the medical field; and

WHEREAS both parties to this Agreement wish to address this going forward;

NOW, THEREFORE, it is AGREED as follows:

1. It is acknowledged and agreed that as of July 1, 2022, the following employee will be placed on the Teacher Salary Guide at the indicated position:

Employee # 6671 to be placed at MA+30, Step 16; and

2. It is further acknowledged that there is no claim of entitlement to any adjustment to salary or guide positions prior to July 1, 2022; and

3. It is further acknowledged and agreed that in connection with the ratification of a successor agreement to the expired collective bargaining agreement, retroactive payment, if any, will be in accordance with the prior placement on the guide, with normal guide progress; and

4. It is further agreed that this agreement is not precedent setting and cannot be utilized in any subsequent proceeding by either the BOE or WOEA.

WEST ORANGE BOARD OF EDUCATION

WEST ORANGE EDUCATION ASSOC

West Orange Board of Education
By: Jennifer Tunnicliffe, President

West Orange Education Association
By: Mark C. Maniscalco, President

SIDEBAR AGREEMENT

This agreement is made this ____th day of March, 2022, between the West Orange Education Association (WOEA) and the West Orange Board of Education (WOBOE).

WHEREAS over time, due to the hiring process under a previous administration at the time of hire and consideration not being given for additional years of experience in the medical field, and due to the need to hire and retain nurses; and

WHEREAS both parties to this Agreement wish to address this going forward;

NOW, THEREFORE, it is AGREED as follows:

1. It is acknowledged and agreed that as of July 1, 2022, the following employee will be placed on the Teacher Salary Guide at the indicated position:

Employee # 8002 to be placed at MA+30, Step 10; and

2. It is further acknowledged that there is no claim of entitlement to any adjustment to salary or guide positions prior to July 1, 2022; and

3. It is further acknowledged and agreed that in connection with the ratification of a successor agreement to the expired collective bargaining agreement, retroactive payment, if any, will be in accordance with the prior placement on the guide, with normal guide progress; and

4. It is further agreed that this agreement is not precedent setting and cannot be utilized in any subsequent proceeding by either the BOE or WOEA.

WEST ORANGE BOARD OF EDUCATION

WEST ORANGE EDUCATION ASSOC

West Orange Board of Education
By: Jennifer Tunnicliffe, President

West Orange Education Association
By: Mark C. Maniscalco, President

SIDEBAR AGREEMENT

This agreement is made this ____th day of March, 2022, between the West Orange Education Association (WOEA) and the West Orange Board of Education (WOBOE).

WHEREAS over time, due to the hiring process under a previous administration at the time of hire and consideration not being given for additional years of experience in the medical field, and due to the need to hire and retain nurses who held or were pursuing additional undergraduate credits to obtain the school nurse certificate; and

WHEREAS both parties to this Agreement wish to address this going forward;

NOW, THEREFORE, it is AGREED as follows:

1. It is acknowledged and agreed that as of July 1, 2022, the following employee will be placed on the Teacher Salary Guide at the indicated position:

Employee # 8147 to be placed at BA+30, Step 17; and

2. It is further acknowledged that there is no claim of entitlement to any adjustment to salary or guide positions prior to July 1, 2022; and

3. It is further acknowledged and agreed that in connection with the ratification of a successor agreement to the expired collective bargaining agreement, retroactive payment, if any, will be in accordance with the prior placement on the guide, with normal guide progress; and

4. It is further agreed that this agreement is not precedent setting and cannot be utilized in any subsequent proceeding by either the BOE or WOEA.

WEST ORANGE BOARD OF EDUCATION

WEST ORANGE EDUCATION ASSOC

West Orange Board of Education
By: Jennifer Tunnicliffe, President

West Orange Education Association
By: Mark C. Maniscalco, President

SIDEBAR AGREEMENT

This agreement is made this ____th day of March, 2022, between the West Orange Education Association (WOEA) and the West Orange Board of Education (WOBOE).

WHEREAS over time, due to the need to hire and retain nurses who held or were pursuing additional undergraduate credits to obtain the school nurse certificate; and

WHEREAS both parties to this Agreement wish to address this going forward;

NOW, THEREFORE, it is AGREED as follows:

1. It is acknowledged and agreed that as of July 1, 2022, the following employee will be placed on the Teacher Salary Guide at the indicated position:

Employee # 8667 to be placed at BA+15, Step 15; and

2. It is further acknowledged that there is no claim of entitlement to any adjustment to salary or guide positions prior to July 1, 2022; and

3. It is further acknowledged and agreed that in connection with the ratification of a successor agreement to the expired collective bargaining agreement, retroactive payment, if any, will be in accordance with the prior placement on the guide, with normal guide progress; and

4. It is further agreed that this agreement is not precedent setting and cannot be utilized in any subsequent proceeding by either the BOE or WOEA.

WEST ORANGE BOARD OF EDUCATION

WEST ORANGE EDUCATION ASSOC

West Orange Board of Education
By: Jennifer Tunnicliffe, President

West Orange Education Association
By: Mark C. Maniscalco, President

Applications for Absence for School Business 2021-2022
3-14-2022

Name	Position	School	Conference	Dates	Amount	Funded
Patricia Hack	ELA Teacher	Liberty	IMSE Intermediate Orton-Gillingham Training Virtual	3/28/22 - 4/1/22	\$1,275.00	ARP Esser Grant
Arturo Rodriguez	ELA Teacher	Edison	IMSE Intermediate Orton-Gillingham Training Virtual	4/4/22 - 4/8/22	\$1,275.00	ARP ESSER Grant

Transfers for the month of February 2022 within the 2021-2022 budget in compliance with N.J.A.C. 6A:23-2.11(A)2.						
#	Account Number	Account Name	Amount	Account Number	Account Name	Amount
1	11-000-100-566	Tuition-Pvt. Handi. In State	\$10,000	11-000-100-569	Tuition-Other	\$100,000
	11-000-216-320	Purch. Professional-Related Svcs.	\$101,000	11-216-100-600	Supplies-Preschool	\$11,000
2	11-000-213-320	Purch. Professional Svc.-Nurse	\$1,000	11-000-211-340	Attendance-Prof./Tech. Svc.	\$1,000
3	11-000-261-610	Supplies-Maintenance	\$20,000	11-000-230-334	Architect/Engineering Svc.	\$20,000
4	11-000-240-300	Purch. Profession Svc.-Mentor	\$3,000	11-000-240-103	Salary-Principal	\$5,000
	11-000-251-105	Salary-Personnel	\$2,000			
5	11-190-100-610	Pupil Supplies	\$375	11-000-240-600	Office Supplies	\$4,597
	11-240-100-610	Supplies-Bilingual	\$2,222			
	11-190-100-320	Assembly	\$2,000			
6	11-000-251-580	Travel-Bd. Secretary	\$2,000	11-000-251-330	Purch. Prof. Svcs.-Bd. Secretary	\$2,000
7	11-000-261-420	Clean/Repair/Maintenance	\$25,000	11-000-262-420	Contracted Cust. Svc.	\$25,000

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 8 Month Period Ending 02/28/2022

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		\$20,514,000.72
102-107	Cash and cash equivalents		\$55,090.71
116	Capital reserve Account		\$1,033,150.85
117	Maint. Reserve Account		\$1,000,000.00
118	Investments - Cur. Exp. Emergency Rsrv.		\$664,471.17
121	Tax levy receivable		\$59,838,977.90
	Accounts receivable:		
141	Intergovernmental - State	\$8,397,815.12	
153,154	Other (net of est uncollectible of \$_____)	\$2,436,486.96	\$10,834,302.08
	Other Current Assets		\$21,578.00

--- R E S O U R C E S ---

301	Estimated Revenues	166,046,330.00	
302	Less Revenues	(165,154,864.91)	
			\$891,465.09
	Total assets and resources		\$94,853,036.52

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 8 Month Period Ending 02/28/2022

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LIABILITIES AND FUND EQUITY

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--- LIABILITIES ---

421	Accounts Payable	\$3,467,750.33
	Other current liabilities including Net Assets	\$8,718,315.20
TOTAL LIABILITIES		\$12,186,065.53
		\$12,186,065.53

FUND BALANCE

--- Appropriated ---

753	Reserve for Encumbrances - Current Year	\$65,869,407.43
754	Reserve for Encumbrance - Prior Year	\$138,124.71
	Reserved fund balance:	
761	Capital reserve account -	\$333,140.75
604	Add: Increase in capital reserve	\$1,000,010.00
309	Less: Budg w/d from Capital Rsrv Excess Cost	(\$300,000.00)
		\$1,033,150.75
769	Restricted Balance for Unemployment Fund	\$402,829.05
580	Unemployment Trust Liability	\$148,277.45
		\$148,277.45
766	Reserve for Current Expense Emergencies	\$664,428.93
		\$664,428.93
606	Add: Increase in Maintenance Reserve	\$1,000,010.00
		\$1,000,010.00
601	Appropriations	168,887,221.17
602	Less : Expenditures	\$99,647,659.63
603	Encumbrances	\$66,007,532.14 (165,655,191.77)
		\$3,232,029.40

Total Appropriated	\$72,488,257.72
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--- Unappropriated ---

770	Unreserved Fund Balance -	\$13,678,713.27
303	Budgeted Fund Balance	(\$3,500,000.00)

TOTAL FUND BALANCE	\$82,666,970.99
TOTAL LIABILITIES AND FUND EQUITY	\$94,853,036.52

West Orange Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 8 Month Period Ending 02/28/2022

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	168,887,221.17	165,655,191.77	\$3,232,029.40
Revenues	(166,046,330.00)	(165,154,864.91)	(\$891,465.09)
	<u>\$2,840,891.17</u>	<u>\$500,326.86</u>	<u>\$2,340,564.31</u>
Change in Capital Reserve accounts:			
604 Plus - Increase in reserve	\$1,000,010.00		
309 Less: Excess Withdrawal	(\$300,000.00)		
Change in Tuition Reserve accounts:			
Change in Maintenance Reserve account:			
606 Plus - Increase in reserve	\$1,000,010.00		
Subtotal Reserve Adjustments	<u>\$1,700,020.00</u>	<u>\$1,700,020.00</u>	
Less: Adjust for prior year encumb.	<u>(\$1,040,911.17)</u>	<u>(\$1,040,911.17)</u>	
Budgeted Fund Balance	<u>\$3,500,000.00</u>	<u>\$1,159,435.69</u>	<u>\$2,340,564.31</u>
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$3,500,000.00	\$1,159,435.69	\$2,192,286.86
TOTAL Budgeted Fund Balance	<u>\$3,500,000.00</u>	<u>\$1,159,435.69</u>	<u>\$2,340,564.31</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 8 Month Period Ending 02/28/2022

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	143,931,402.00	143,945,139.56		(\$13,737.56)
3XXX	From State Sources	\$21,909,311.00	\$20,359,311.00		\$1,550,000.00
4XXX	From Federal Sources	\$205,617.00	\$850,414.35		(\$644,797.35)
TOTAL REVENUE/SOURCES OF FUNDS		166,046,330.00	165,154,864.91		\$891,465.09
*** EXPENDITURES ***					AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$49,555,666.71	\$28,292,754.62	\$20,823,995.53	\$438,916.56
11-2XX-100-XXX	Special Education - Instruction	\$16,864,926.52	\$9,311,777.36	\$7,427,264.10	\$125,885.06
11-230-100-XXX	Basic Skills - Remedial Instruction	\$3,067,113.00	\$1,755,099.65	\$1,305,209.48	\$6,803.87
11-240-100-XXX	Bilingual Education - Instruction	\$1,587,911.00	\$837,869.99	\$708,584.55	\$41,456.46
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$696,352.00	\$160,843.13	\$418,244.62	\$117,264.25
11-402-100-XXX	School-Spons. Athletics - Instruction	\$1,600,213.00	\$768,367.65	\$676,923.26	\$154,922.09
11-4XX-100-XXX	Other Instrc. Programs - Instruction	\$36,655.00	\$27,339.06	\$0.00	\$9,315.94
11-4XX-200-XXX	Other Supplemental/At Risk Pto grams	\$12,065.00	\$11,497.40	.00	\$567.60
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	\$10,782,979.00	\$7,703,971.09	\$2,791,666.57	\$287,341.34
11-000-211-XXX	Attendance and Social Work Services	\$255,068.00	\$186,031.53	\$68,510.71	\$525.76
11-000-213-XXX	Health Services	\$1,654,103.93	\$800,665.46	\$794,231.30	\$59,207.17
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$2,436,944.00	\$1,219,472.78	\$1,158,210.90	\$59,260.32
11-000-217-XXX	Other Support Serv - Students Extra Srvc	\$698,089.00	\$273,758.71	\$418,907.47	\$5,422.82
11-000-218-XXX	Guidance	\$3,310,827.93	\$1,931,480.36	\$1,328,344.69	\$51,002.88
11-000-219-XXX	Child Study Teams	\$4,447,841.55	\$2,478,473.92	\$1,836,781.88	\$132,585.75
11-000-221-XXX	Improv of Inst. - Instruc Staff	\$2,367,882.00	\$1,373,317.35	\$974,946.46	\$19,618.19
11-000-222-XXX	Educational Media Serv/School Library	\$1,366,662.00	\$791,667.11	\$567,780.30	\$7,214.59
11-000-223-XXX	Instructional Staff Training Services	\$262,968.00	\$79,208.45	\$13,315.58	\$170,443.97
11-000-230-XXX	Supp. Serv.-General Administration	\$2,178,496.50	\$1,547,181.95	\$579,042.39	\$52,272.16
11-000-240-XXX	Supp. Serv.-School Administration	\$6,030,263.37	\$3,842,948.20	\$2,155,887.21	\$31,427.96
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$3,428,994.49	\$2,284,343.94	\$1,102,939.27	\$41,711.28
11-000-261-XXX	Require Maint. for School Facilities	\$1,604,045.80	\$1,090,049.44	\$304,256.41	\$209,739.95
11-000-262-XXX	Custodial Services	\$10,063,810.74	\$6,010,237.99	\$3,655,396.14	\$398,176.61
11-000-263-XXX	Care and Upkeep of Grounds	\$1,098,212.00	\$637,416.06	\$290,281.76	\$170,514.18
11-000-266-XXX	Security	\$1,039,887.13	\$558,539.03	\$359,502.01	\$121,846.09
11-000-270-XXX	Student Transportation Services	\$12,961,841.90	\$8,018,105.16	\$4,735,207.61	\$208,529.13
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	\$27,725,116.39	\$16,454,368.40	\$11,038,207.62	\$232,540.37
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		167,134,935.96	\$98,446,785.79	\$65,533,637.82	\$3,154,512.35

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 8 Month Period Ending 02/28/2022

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$272,235.15	\$158,640.43	\$69,389.73	\$44,204.99
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$1,011,608.06	\$810,663.41	\$167,632.59	\$33,312.06
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$1,283,843.21	 \$969,303.84	 \$237,022.32	 \$77,517.05
 10-000-100-56X Transfer of Funds to Charter Schools	 \$468,442.00	 \$231,570.00	 \$236,872.00	 .00
 TOTAL GENERAL FUND EXPENDITURES	 168,887,221.17	 \$99,647,659.63	 \$66,007,532.14	 \$3,232,029.40

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 8 Month Period Ending 02/28/2022

	ESTIMATED	ACTUAL	UNREALIZED
--- LOCAL SOURCES ---			
1210 Local Tax Levy	143,613,547.00	143,613,546.96	\$0.04
1310 Tuition from Individuals	\$10,000.00	\$50,498.00	(\$40,498.00)
1320 Tuition from LEAs Within State	\$122,835.00	\$64,841.56	\$57,993.44
1910 Rents and Royalties	\$50,000.00	\$12,530.00	\$37,470.00
1XXX Miscellaneous	\$135,020.00	\$203,723.04	(\$68,703.04)
TOTAL	143,931,402.00	143,945,139.56	(\$13,737.56)
--- STATE SOURCES ---			
3121 Categorical Transportation Aid	\$3,033,009.00	\$3,033,009.00	.00
3131 Extraordinary Aid	\$1,500,000.00	.00	\$1,500,000.00
3132 Categorical Special Education Aid	\$4,159,988.00	\$4,159,988.00	.00
3176 Equalization	\$11,299,961.00	\$11,299,961.00	.00
3177 Categorical Security	\$1,866,353.00	\$1,866,353.00	.00
3190 Other Unrestricted State Aid	\$50,000.00	.00	\$50,000.00
TOTAL	\$21,909,311.00	\$20,359,311.00	\$1,550,000.00
--- FEDERAL SOURCES ---			
4200 Federal Grants including Medicaid Reimbursement	\$205,617.00	\$100,986.89	\$104,630.11
4500 Other Restricted Grants in Aid from Federal through State		\$749,427.46	(\$749,427.46)
TOTAL	\$205,617.00	\$850,414.35	(\$644,797.35)
--- OTHER FINANCING SOURCES ---			
TOTAL REVENUES/SOURCES OF FUNDS	166,046,330.00	165,154,864.91	\$891,465.09

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$2,200,445.00	\$1,176,688.73	\$1,021,635.27	\$2,121.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$16,808,564.00	\$9,370,520.75	\$7,438,043.25	.00
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$10,931,114.00	\$6,140,824.69	\$4,790,289.31	.00
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$15,975,838.00	\$9,022,901.62	\$6,915,117.19	\$37,819.19
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$138,090.00	\$48,994.68	\$89,095.32	\$0.00
11-150-100-320 Purchased Prof.-Ed. Services	\$76,000.00	\$30,911.53	\$32,318.47	\$12,770.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$849,151.00	\$457,392.39	\$391,758.61	.00
11-190-100-320 Purchased Prof.-Ed. Services	\$33,445.00	\$4,950.00	\$2,942.00	\$25,553.00
11-190-100-340 Purchased Technical Services	\$6,749.00	.00	\$700.00	\$6,049.00
11-190-100-500 Other Purch. Serv. (400-500 series)	\$830,397.50	\$711,172.08	\$62,659.00	\$56,566.42
11-190-100-610 General Supplies	\$1,592,878.21	\$1,281,077.68	\$75,956.04	\$235,844.49
11-190-100-640 Textbooks	\$65,575.00	\$38,896.97	\$31.07	\$26,646.96
11-190-100-800 Other Objects	\$47,420.00	\$8,423.50	\$3,450.00	\$35,546.50
TOTAL	\$49,555,666.71	\$28,292,754.62	\$20,823,995.53	\$438,916.56
--- SPECIAL EDUCATION - INSTRUCTION ---				
Cognitive - Mild:				
11-201-100-101 Salaries of Teachers	\$851,476.00	\$481,977.80	\$353,565.00	\$15,933.20
11-201-100-106 Other Salaries for Instruction	\$615,371.00	\$340,720.56	\$263,583.28	\$11,067.16
11-201-100-610 General Supplies	\$4,075.00	\$1,406.03	.00	\$2,668.97
11-201-100-800 Other Objects	\$5,800.00	\$1,978.00	\$371.00	\$3,451.00
TOTAL	\$1,476,722.00	\$826,082.39	\$617,519.28	\$33,120.33
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	\$2,324,886.00	\$1,355,496.18	\$964,327.67	\$5,062.15
11-204-100-106 Other Salaries for Instruction	\$1,043,047.00	\$610,811.59	\$430,097.98	\$2,137.43
11-204-100-610 General Supplies	\$16,207.00	\$2,623.33	\$508.92	\$13,074.75
TOTAL	\$3,384,140.00	\$1,968,931.10	\$1,394,934.57	\$20,274.33
Behavioral Disabilities:				
11-209-100-101 Salaries of Teachers	\$217,116.00	\$117,510.96	\$99,604.20	\$0.64
11-209-100-106 Other Salaries for Instruction	\$151,223.00	\$81,619.51	\$64,678.81	\$4,924.68
11-209-100-610 General supplies	\$12,098.52	\$2,348.92	\$1,640.92	\$8,108.68
11-209-100-800 Other Objects	\$350.00	\$106.00	.00	\$244.00
TOTAL	\$380,787.52	\$201,585.39	\$165,923.93	\$13,278.20
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	\$122,741.00	\$63,267.80	\$47,665.20	\$11,808.00
11-212-100-106 Other Salaries for Instruction	\$488,263.00	\$276,158.38	\$205,185.98	\$6,918.64
11-212-100-610 General supplies	\$5,950.00	\$242.66	\$3,657.34	\$2,050.00
TOTAL	\$616,954.00	\$339,668.84	\$256,508.52	\$20,776.64
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$5,764,592.00	\$3,193,200.66	\$2,571,391.34	\$0.00

West Orange Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
11-213-100-106 Other Salaries for Instruction	\$890,207.00	\$478,243.95	\$411,963.05	.00
11-213-100-610 General supplies	\$13,868.00	\$4,885.46	\$1,030.08	\$7,952.46
TOTAL	\$6,668,667.00	\$3,676,330.07	\$2,984,384.47	\$7,952.46
Autism:				
11-214-100-101 Salaries of Teachers	\$771,350.00	\$413,831.18	\$355,085.90	\$2,432.92
11-214-100-106 Other Salaries for Instruction	\$1,287,420.00	\$727,012.77	\$552,716.05	\$7,691.18
11-214-100-610 General Supplies	\$41,866.00	\$13,302.28	\$25,027.48	\$3,536.24
11-214-100-800 Other Objects	\$400.00	.00	.00	\$400.00
TOTAL	\$2,101,036.00	\$1,154,146.23	\$932,829.43	\$14,060.34
Preschool Disabilities - Part-Time:				
11-215-100-101 Salaries of Teachers	\$224,727.00	\$124,212.30	\$100,514.70	\$0.00
11-215-100-106 Other Salaries for Instruction	\$284,991.00	\$143,694.84	\$141,296.16	.00
TOTAL	\$509,718.00	\$267,907.14	\$241,810.86	\$0.00
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	\$539,662.00	\$279,334.96	\$260,326.32	\$0.72
11-216-100-106 Other Salaries for Instruction	\$862,909.00	\$469,967.18	\$391,512.58	\$1,429.24
11-216-100-600 General Supplies	\$42,850.00	\$14,244.91	\$21,654.13	\$6,950.96
TOTAL	\$1,445,421.00	\$763,547.05	\$673,493.03	\$8,380.92
Home Instruction:				
11-219-100-101 Salaries of Teachers	\$211,481.00	\$87,798.91	\$122,552.25	\$1,129.84
11-219-100-320 Purchased Prof.-Ed. Services	\$70,000.00	\$25,780.24	\$37,307.76	\$6,912.00
TOTAL	\$281,481.00	\$113,579.15	\$159,860.01	\$8,041.84
TOTAL SPECIAL ED - INSTRUCTION	\$16,864,926.52	\$9,311,777.36	\$7,427,264.10	\$125,885.06
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$3,049,590.00	\$1,741,036.72	\$1,304,817.28	\$3,736.00
11-230-100-610 General Supplies	\$17,523.00	\$14,062.93	\$392.20	\$3,067.87
TOTAL	\$3,067,113.00	\$1,755,099.65	\$1,305,209.48	\$6,803.87
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$1,546,916.00	\$823,410.16	\$702,696.84	\$20,809.00
11-240-100-610 General Supplies	\$23,539.00	\$4,991.57	\$5,887.71	\$12,659.72
11-240-100-640 Textbooks	\$17,456.00	\$9,468.26	.00	\$7,987.74
TOTAL	\$1,587,911.00	\$837,869.99	\$708,584.55	\$41,456.46
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$503,423.00	\$93,540.68	\$409,879.50	\$2.82
11-401-100-500 Purchased Services (300-500 series)	\$83,050.00	\$25,980.04	\$4,692.16	\$52,377.80
11-401-100-600 Supplies and Materials	\$70,800.00	\$36,619.41	\$1,027.96	\$33,152.63
11-401-100-800 Other Objects	\$39,079.00	\$4,703.00	\$2,645.00	\$31,731.00
TOTAL	\$696,352.00	\$160,843.13	\$418,244.62	\$117,264.25
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$1,157,060.00	\$610,027.40	\$546,120.00	\$912.60

West Orange Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
11-402-100-500 Purchased Services (300-500 series)	\$284,240.00	\$106,810.55	\$95,080.84	\$82,348.61
11-402-100-600 Supplies and Materials	\$93,795.00	\$41,999.85	\$26,866.27	\$24,928.88
11-402-100-800 Other Objects	\$65,118.00	\$9,529.85	\$8,856.15	\$46,732.00
TOTAL	\$1,600,213.00	\$768,367.65	\$676,923.26	\$154,922.09
--- Summer school - Instruction ---				
11-422-100-101 Salaries of Teachers	\$36,655.00	\$27,339.06	\$0.00	\$9,315.94
TOTAL	\$36,655.00	\$27,339.06	\$0.00	\$9,315.94
--- Summer school - support services ---				
11-422-200-100 Salaries	\$12,065.00	\$11,497.40	.00	\$567.60
TOTAL	\$12,065.00	\$11,497.40	\$0.00	\$567.60
TOTAL SUMMER SCHOOL	\$48,720.00	\$38,836.46	\$0.00	\$9,883.54
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-562 Tuition to Other LEAs within State Special	\$961,496.00	\$594,414.30	\$332,240.23	\$34,841.47
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$35,466.00	\$21,279.60	\$14,186.40	.00
11-000-100-564 Tuition to Co.Voc. School Dist.-spec.	\$49,916.00	\$29,739.74	\$20,028.60	\$147.66
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$340,800.00	\$191,978.80	\$137,502.40	\$11,318.80
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$8,866,186.00	\$6,561,975.03	\$2,157,907.56	\$146,303.41
11-000-100-569 Tuition - Other	\$529,115.00	\$304,583.62	\$129,801.38	\$94,730.00
TOTAL	\$10,782,979.00	\$7,703,971.09	\$2,791,666.57	\$287,341.34
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$171,312.00	\$105,038.44	\$66,249.00	\$24.56
11-000-211-300 Purchased Prof. & Tech. Svc.	\$79,556.00	\$78,320.53	\$900.00	\$335.47
11-000-211-600 Supplies and Materials	\$4,200.00	\$2,672.56	\$1,361.71	\$165.73
TOTAL	\$255,068.00	\$186,031.53	\$68,510.71	\$525.76
--- Health services ---				
11-000-213-100 Salaries	\$1,475,230.00	\$700,171.63	\$732,652.18	\$42,406.19
11-000-213-300 Purchased Prof. & Tech. Svc.	\$136,644.00	\$70,735.60	\$60,579.10	\$5,329.30
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$4,500.00	.00	.00	\$4,500.00
11-000-213-600 Supplies and Materials	\$34,129.93	\$27,987.38	\$51.03	\$6,091.52
11-000-213-800 Other Objects	\$3,600.00	\$1,770.85	\$948.99	\$880.16
TOTAL	\$1,654,103.93	\$800,665.46	\$794,231.30	\$59,207.17
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$1,796,053.00	\$986,588.73	\$809,463.74	\$0.53
11-000-216-320 Purchased Prof. Ed. Services	\$611,953.00	\$226,297.95	\$347,702.05	\$37,953.00
11-000-216-580 Travel	\$1,000.00	.00	.00	\$1,000.00
11-000-216-600 Supplies and Materials	\$27,938.00	\$6,586.10	\$1,045.11	\$20,306.79
TOTAL	\$2,436,944.00	\$1,219,472.78	\$1,158,210.90	\$59,260.32
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$263,989.00	\$135,224.65	\$128,664.35	\$100.00
11-000-217-320 Purchased Prof. Ed. Services	\$434,000.00	\$138,469.38	\$290,243.12	\$5,287.50

West Orange Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-217-600 Supplies and Materials	\$100.00	\$64.68	.00	\$35.32
TOTAL	\$698,089.00	\$273,758.71	\$418,907.47	\$5,422.82
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$2,742,161.00	\$1,559,419.38	\$1,182,741.62	.00
11-000-218-105 Sal Secr. & Clerical Asst.	\$315,957.00	\$187,118.30	\$128,838.70	.00
11-000-218-199 Unused Vac Payment to Term/Ret Staff	\$8,500.00	\$8,435.07	.00	\$64.93
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$213,389.00	\$161,280.77	\$9,950.00	\$42,158.23
11-000-218-500 Other Purchased Services (400-500 series)	\$1,200.00	.00	.00	\$1,200.00
11-000-218-600 Supplies and Materials	\$28,170.93	\$14,737.84	\$6,814.37	\$6,618.72
11-000-218-800 Other Objects	\$1,450.00	\$489.00	.00	\$961.00
TOTAL	\$3,310,827.93	\$1,931,480.36	\$1,328,344.69	\$51,002.88
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$3,718,399.00	\$2,107,401.52	\$1,600,475.49	\$10,521.99
11-000-219-105 Sal Secr. & Clerical Asst.	\$433,458.00	\$264,041.80	\$163,657.20	\$5,759.00
11-000-219-320 Purchased Prof. - Ed. Services	\$105,200.00	\$22,775.00	\$57,425.00	\$25,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$125,953.55	\$47,720.81	\$12,528.09	\$65,704.65
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$10,000.00	\$918.77	\$103.60	\$8,977.63
11-000-219-600 Supplies and Materials	\$54,331.00	\$35,266.02	\$2,592.50	\$16,472.48
11-000-219-800 Other Objects	\$500.00	\$350.00	.00	\$150.00
TOTAL	\$4,447,841.55	\$2,478,473.92	\$1,836,781.88	\$132,585.75
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$1,884,070.00	\$1,143,852.51	\$734,814.80	\$5,402.69
11-000-221-104 Salaries Other Prof. Staff	\$84,700.00	\$3,222.18	\$81,476.82	\$1.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$174,709.00	\$107,713.28	\$60,599.72	\$6,396.00
11-000-221-176 Sal. Facilitators, Math, Literacy Coaches	\$216,546.00	\$118,490.88	\$98,055.12	.00
11-000-221-500 Other Purchased Services (400-500 series)	\$4,250.00	.00	.00	\$4,250.00
11-000-221-600 Supplies and Materials	\$2,450.00	\$38.50	.00	\$2,411.50
11-000-221-800 Other Objects	\$1,157.00	.00	.00	\$1,157.00
TOTAL	\$2,367,882.00	\$1,373,317.35	\$974,946.46	\$19,618.19
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$1,223,196.00	\$672,174.35	\$551,021.65	.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$28,440.00	\$21,790.60	\$6,112.25	\$537.15
11-000-222-600 Supplies and Materials	\$114,726.00	\$97,427.16	\$10,646.40	\$6,652.44
11-000-222-800 Other Objects	\$300.00	\$275.00	.00	\$25.00
TOTAL	\$1,366,662.00	\$791,667.11	\$567,780.30	\$7,214.59
--- Instructional Staff Training Services ---				
11-000-223-104 Salaries Other Prof. Staff	\$8,374.00	\$3,687.42	\$4,686.58	.00
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$157,410.00	\$65,986.28	\$7,795.00	\$83,628.72
11-000-223-500 Other Purchased Services (400-500 series)	\$91,534.00	\$4,936.00	\$834.00	\$85,764.00
11-000-223-600 Supplies and Materials	\$1,000.00	\$209.75	.00	\$790.25
11-000-223-800 Other Objects	\$4,650.00	\$4,389.00	.00	\$261.00
TOTAL	\$262,968.00	\$79,208.45	\$13,315.58	\$170,443.97

West Orange Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Support services-general administration ---				
11-000-230-100 Salaries	\$647,440.00	\$425,883.31	\$213,647.64	\$7,909.05
11-000-230-331 Legal Services	\$337,000.00	\$234,455.85	\$98,653.17	\$3,890.98
11-000-230-332 Audit Fees	\$85,050.00	\$38,875.00	\$44,175.00	\$2,000.00
11-000-230-334 Architectural/Engineering Services	\$63,000.00	\$6,400.00	\$56,600.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$130,718.00	\$106,335.65	\$15,851.68	\$8,530.67
11-000-230-340 Purchased Tech. Services	\$11,000.00	\$8,000.00	\$3,000.00	.00
11-000-230-530 Communications/Telephone	\$363,268.00	\$222,471.57	\$140,335.58	\$460.85
11-000-230-585 BOE Other Purchased Prof. Svc.	\$5,750.00	\$199.00	\$281.25	\$5,269.75
11-000-230-590 Other Purchased Services	\$454,401.00	\$444,643.02	\$3,301.28	\$6,456.70
11-000-230-610 General Supplies	\$16,549.50	\$457.80	\$1,137.09	\$14,954.61
11-000-230-630 BOE In-House Training/Meeting Supplies	\$4,250.00	\$2,014.55	\$2,059.70	\$175.75
11-000-230-890 Misc. Expenditures	\$32,870.00	\$30,508.50	.00	\$2,361.50
11-000-230-895 BOE Membership Dues and Fees	\$27,200.00	\$26,937.70	.00	\$262.30
TOTAL	\$2,178,496.50	\$1,547,181.95	\$579,042.39	\$52,272.16
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$4,192,257.00	\$2,811,970.36	\$1,380,286.43	\$0.21
11-000-240-105 Sal Secr. & Clerical Asst.	\$1,664,012.00	\$974,914.28	\$689,096.45	\$1.27
11-000-240-300 Purchased Prof. & Tech. Svc.	\$1,000.00	\$1,000.00	.00	.00
11-000-240-500 Other Purchased Services (400-500 series)	\$35,600.00	\$683.41	\$20,908.80	\$14,007.79
11-000-240-600 Supplies and Materials	\$132,884.37	\$53,856.15	\$63,955.53	\$15,072.69
11-000-240-800 Other Objects	\$4,510.00	\$524.00	\$1,640.00	\$2,346.00
TOTAL	\$6,030,263.37	\$3,842,948.20	\$2,155,887.21	\$31,427.96
--- Central Services ---				
11-000-251-100 Salaries	\$1,550,188.00	\$952,911.50	\$591,088.15	\$6,188.35
11-000-251-330 Purchased Prof. Services	\$90,080.00	\$70,689.42	\$19,341.42	\$49.16
11-000-251-340 Purchased Technical Services	\$87,499.99	\$83,573.81	\$2,000.00	\$1,926.18
11-000-251-592 Misc Pur Serv (400-500 series)	\$65,299.00	\$41,128.64	\$11,368.74	\$12,801.62
11-000-251-600 Supplies and Materials	\$27,299.50	\$24,318.73	\$102.49	\$2,878.28
11-000-251-89X Other Objects	\$9,720.00	\$7,447.00	.00	\$2,273.00
TOTAL	\$1,830,086.49	\$1,180,069.10	\$623,900.80	\$26,116.59
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$1,318,046.00	\$867,233.63	\$450,437.37	\$375.00
11-000-252-340 Purchased Technical Services	\$157,235.00	\$156,985.75	\$202.00	\$47.25
11-000-252-500 Other Pur Serv. (400-500 series)	\$13,000.00	\$500.00	\$923.29	\$11,576.71
11-000-252-600 Supplies and Materials	\$107,387.00	\$76,892.91	\$27,475.81	\$3,018.28
11-000-252-800 Other Objects	\$3,240.00	\$2,662.55	.00	\$577.45
TOTAL	\$1,598,908.00	\$1,104,274.84	\$479,038.47	\$15,594.69
TOTAL Cent. Svcs. & Admin IT	\$3,428,994.49	\$2,284,343.94	\$1,102,939.27	\$41,711.28
--- Required Maint.for School Facilities ---				
11-000-261-420 Cleaning, Repair & Maint. Svc	\$1,224,034.60	\$890,742.46	\$235,328.87	\$97,963.27
11-000-261-421 Lead Testing of Drinking Water	\$35,000.00	\$22,421.00	.00	\$12,579.00
11-000-261-610 General Supplies	\$322,511.20	\$164,765.98	\$68,927.54	\$88,817.68

West Orange Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-800 Other Objects	\$22,500.00	\$12,120.00	.00	\$10,380.00
TOTAL	\$1,604,045.80	\$1,090,049.44	\$304,256.41	\$209,739.95
--- Custodial Services ---				
11-000-262-1XX Salaries	\$4,608,967.00	\$2,804,722.09	\$1,802,123.09	\$2,121.82
11-000-262-107 Salaries of Non-Instructional Aids	\$630,140.00	\$326,444.98	\$303,363.02	\$332.00
11-000-262-199 Unused Vac Payment to Term/Ret Staff	\$15,000.00	\$9,164.72	\$5,825.53	\$9.75
11-000-262-300 Purchased Prof. & Tech. Svc.	\$454,335.20	\$345,612.91	\$105,137.75	\$3,584.54
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$259,236.25	\$137,550.51	\$95,386.40	\$26,299.34
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$495,231.00	\$359,608.77	\$85,541.63	\$50,080.60
11-000-262-444 Lease Purch Paymts - Energy Saving	\$765,989.00	\$382,994.26	\$382,994.25	\$0.49
11-000-262-490 Other Purchased Property Svc.	\$146,000.00	\$90,104.58	\$54,284.41	\$1,611.01
11-000-262-520 Insurance	\$288,629.00	\$288,594.83	.00	\$34.17
11-000-262-580 Travel	\$3,000.00	.00	\$112.50	\$2,887.50
11-000-262-610 General Supplies	\$428,023.29	\$311,911.11	\$10,749.72	\$105,362.46
11-000-262-621 Energy (Natural Gas)	\$671,250.00	\$250,563.64	\$320,686.36	\$100,000.00
11-000-262-622 Energy (Electricity)	\$1,251,500.00	\$679,900.80	\$471,208.60	\$100,390.60
11-000-262-626 Energy (Gasoline)	\$38,010.00	\$18,449.79	\$17,382.88	\$2,177.33
11-000-262-8XX Other Objects	\$8,500.00	\$4,615.00	\$600.00	\$3,285.00
TOTAL	\$10,063,810.74	\$6,010,237.99	\$3,655,396.14	\$398,176.61
--- Care and Upkeep of Grounds ---				
11-000-263-100 Salaries	\$593,212.00	\$374,024.00	\$219,188.00	.00
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$420,000.00	\$248,645.21	\$64,170.00	\$107,184.79
11-000-263-610 General Supplies	\$85,000.00	\$14,746.85	\$6,923.76	\$63,329.39
TOTAL	\$1,098,212.00	\$637,416.06	\$290,281.76	\$170,514.18
--- Security ---				
11-000-266-100 Salaries	\$685,237.00	\$409,398.01	\$274,202.19	\$1,636.80
11-000-266-300 Purchased Prof. & Tech. Svc.	\$29,150.00	\$25,866.28	.00	\$3,283.72
11-000-266-420 Cleaning, Repair, & Maintenance Serv.	\$240,147.00	\$88,798.38	\$58,762.77	\$92,585.85
11-000-266-610 General Supplies	\$85,353.13	\$34,476.36	\$26,537.05	\$24,339.72
TOTAL	\$1,039,887.13	\$558,539.03	\$359,502.01	\$121,846.09
TOTAL Oper & Maint of Plant Services	\$13,805,955.67	\$8,296,242.52	\$4,609,436.32	\$900,276.83
--- Student transportation services ---				
11-000-270-107 Salaries of Non-Instructional Aids	\$375,515.00	\$237,762.49	\$136,286.08	\$1,466.43
11-000-270-160 Sal Pupil Trans(Bet Home & Sch)-reg	\$539,095.00	\$267,631.76	\$271,463.24	.00
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	\$591,696.00	\$355,849.14	\$235,845.92	\$0.94
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$73,000.00	\$59,992.94	\$13,007.06	.00
11-000-270-350 Management Fee - ESC Transp. Prog.	\$194,832.00	\$96,923.50	\$97,818.14	\$90.36
11-000-270-390 Other Purch. Prof. & Tech Svc.	\$30,033.00	\$24,512.96	.00	\$5,520.04
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$147,900.00	\$40,097.61	\$73,020.48	\$34,781.91
11-000-270-443 Lease Purch Payments - School Buses	\$194,165.00	\$194,164.57	.00	\$0.43
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$575,000.00	\$194,690.25	\$379,750.00	\$559.75
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$4,979,033.00	\$3,496,899.77	\$1,479,370.88	\$2,762.35

West Orange Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 8 Month Period Ending 02/28/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$134,000.00	\$32,896.19	\$2,560.00	\$98,543.81
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$5,755.00	\$822.98	.00	\$4,932.02
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$2,400.00	\$2,378.73	.00	\$21.27
11-000-270-517 Contract Svc (reg std) - ESCs	\$306,001.00	\$138,300.14	\$167,700.66	\$0.20
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$4,556,298.00	\$2,716,520.31	\$1,839,776.71	\$0.98
11-000-270-593 Misc. Purchased Svc.- Transp.	\$102,404.00	\$101,456.00	.00	\$948.00
11-000-270-610 General Supplies	\$5,300.00	\$112.78	\$373.04	\$4,814.18
11-000-270-615 Transportation Supplies	\$143,714.90	\$52,473.04	\$37,335.40	\$53,906.46
11-000-270-800 Misc. Expenditures	\$5,700.00	\$4,620.00	\$900.00	\$180.00
TOTAL	\$12,961,841.90	\$8,018,105.16	\$4,735,207.61	\$208,529.13
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$3,100.00	\$2,894.92	.00	\$205.08
11-XXX-XXX-220 Social Security Contributions	\$2,000,000.00	\$1,198,461.86	\$790,531.02	\$11,007.12
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$2,502,301.00	.00	\$2,502,301.00	.00
11-XXX-XXX-248 Other Retirement - Deferred PERS	\$76,500.00	.00	\$75,461.00	\$1,039.00
11-XXX-XXX-249 Other Retirement Contrb. - Regular	\$80,000.00	\$35,694.46	\$43,556.52	\$749.02
11-XXX-XXX-250 Unemployment Compensation	\$50,000.00	.00	.00	\$50,000.00
11-XXX-XXX-260 Workman's Compensation	\$470,029.00	\$377,957.69	\$20,240.15	\$71,831.16
11-XXX-XXX-270 Health Benefits	\$21,017,726.00	\$14,081,616.57	\$6,921,702.67	\$14,406.76
11-XXX-XXX-280 Tuition Reimbursement	\$322,595.39	\$186,657.78	\$97,918.11	\$38,019.50
11-XXX-XXX-290 Other Employee Benefits	\$894,550.00	\$338,068.12	\$519,029.15	\$37,452.73
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$308,315.00	\$233,017.00	\$67,468.00	\$7,830.00
TOTAL	\$27,725,116.39	\$16,454,368.40	\$11,038,207.62	\$232,540.37
Total Undistributed Expenditures	\$93,714,033.73	\$57,281,236.93	\$34,173,416.28	\$2,259,380.52
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	167,134,935.96	\$98,446,785.79	\$65,533,637.82	\$3,154,512.35
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	167,134,935.96	\$98,446,785.79	\$65,533,637.82	\$3,154,512.35

West Orange Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 8 Month Period Ending 02/28/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Regular programs-instruction				
12-120-100-730 Grades 1-5	\$2,579.00	\$2,412.00	.00	\$167.00
12-130-100-730 Grades 6-8	\$3,700.00	\$3,699.99	.00	\$0.01
12-140-100-730 Grades 9-12	\$64,545.00	\$34,663.95	\$29,879.79	\$1.26
Special education - instruction				
12-4XX-100-730 School-spons. & oth instr prog	\$55,904.00	\$46,219.09	\$9,217.98	\$466.93
12-000-21X-730 Support services-Related & Extraord.	\$4,069.00	\$4,068.75	.00	\$0.25
12-000-220-730 Support services-instruc. staff	\$4,500.00	\$4,289.00	.00	\$211.00
12-000-252-730 Admin. Info. Tech.	\$97,738.15	\$54,822.94	\$30,291.96	\$12,623.25
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$5,464.00	\$2,963.38	.00	\$2,500.62
12-000-262-730 Undist. Exp.-Custodial Services	\$24,536.00	.00	.00	\$24,536.00
12-000-266-730 Undist. Exp.-Security	\$9,200.00	\$5,501.33	.00	\$3,698.67
Undist. Exp. - Non-instructional Services				
TOTAL	\$272,235.15	\$158,640.43	\$69,389.73	\$44,204.99
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$32,000.00	.00	\$32,000.00	.00
12-000-400-450 Construction Services	\$864,617.06	\$741,668.81	\$89,636.19	\$33,312.06
12-000-400-896 Assmt for Debt Service on SDA Funding	\$114,991.00	\$68,994.60	\$45,996.40	.00
Sub Total	\$1,011,608.06	\$810,663.41	\$167,632.59	\$33,312.06
TOTAL	\$1,011,608.06	\$810,663.41	\$167,632.59	\$33,312.06
TOTAL CAPITAL OUTLAY EXPENDITURES	\$1,283,843.21	\$969,303.84	\$237,022.32	\$77,517.05

West Orange Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 8 Month Period Ending 02/28/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
10-000-100-56X Transfer of Funds to Charter Schls.	\$468,442.00	\$231,570.00	\$236,872.00	.00
TOTAL GENERAL FUND EXPENDITURES	168,887,221.17	\$99,647,659.63	\$66,007,532.14	\$3,232,029.40

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
West Orange Board of Education
General Fund - Fund 10

For 8 Month Period Ending 02/28/2022

I, Tonye Flowers, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.


Board Secretary/Business Administrator

3/9/22
Date

3/9 5:23pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 8 Month Period Ending 02/28/22

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		(\$588,083.49)
	Accounts receivable:		
142	Intergovernmental - Federal	\$2,394.59	
153,154	Other (net of estimated uncollectible of \$____)	\$5,074.17	
		<hr/>	\$7,468.76

--- R E S O U R C E S ---

301	Estimated Revenues	\$16,574,422.56	
302	Less Revenues	(\$4,572,772.80)	
		<hr/>	\$12,001,649.76
			<hr/>
	Total assets and resources		\$11,421,035.03
			<hr/>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 8 Month Period Ending 02/28/22

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$147,068.58
	TOTAL LIABILITIES	\$147,068.58

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$5,891,342.01
758	Reserve Fund Balance - Student Activities	\$279,936.77
601	Appropriations	\$16,574,422.56
602	Less: Expenditures	\$5,580,392.88
603	Encumbrances	\$5,891,342.01 (\$11,471,734.89)
		\$5,102,687.67
	TOTAL FUND BALANCE	\$11,273,966.45
	TOTAL LIABILITIES AND FUND EQUITY	\$11,421,035.03

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 8 Month Period Ending 02/28/22

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$191,417.23	\$150,310.76		\$41,106.47
2XXX	From Intermediate Sources	\$59,497.04	\$49,197.04		\$10,300.00
3XXX	From State Sources	\$962,022.00	\$842,567.00		\$119,455.00
4XXX	From Federal Sources	\$15,361,486.29	\$3,530,698.00		\$11,830,788.29
TOTAL REVENUE/SOURCES OF FUNDS		\$16,574,422.56	\$4,572,772.80		\$12,001,649.76
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:					
	Other Local Projects (001-199)	\$84,914.27	\$12,322.81	.00	\$72,591.46
	Student Activity Fund (475)	\$166,000.00	\$158,687.40	.00	\$7,312.60
TOTAL LOCAL PROJECTS		\$250,914.27	\$171,010.21	\$0.00	\$79,904.06
STATE PROJECTS:					
	SDA Emergent Needs & Capital Maintenance (492)	\$161,183.00	.00	\$161,183.00	.00
	Nonpublic textbooks (501)	\$87,269.00	\$76,998.69	\$131.70	\$10,138.61
	Nonpublic auxiliary services (502)	\$8,958.00	.00	\$8,958.00	.00
	Nonpublic handicapped services (506)	\$225,385.00	\$29,897.24	\$178,247.76	\$17,240.00
	Nonpublic nursing services (509)	\$163,184.00	\$97,910.40	\$65,273.60	.00
	Nonpublic Technology Aid (510)	\$61,068.00	\$42,137.13	.00	\$18,930.87
	Nonpublic School Programs (511)	\$254,975.00	\$98,361.55	\$115,712.32	\$40,901.13
TOTAL STATE PROJECTS		\$962,022.00	\$345,305.01	\$529,506.38	\$87,210.61
FEDERAL PROJECTS:					
	ARP - IDEA Basic Grant Program (223)	\$397,742.00	\$42,930.44	\$121,188.44	\$233,623.12
	ARP - IDEA Preschool Grant Program (224)	\$33,840.00	.00	.00	\$33,840.00
	ESSA Title I - Part A/D (231-239)	\$953,556.00	\$348,196.74	\$260,829.26	\$344,530.00
	ESSA Title III - English Lang Enhancement (241-245)	\$88,269.00	\$30,600.00	\$28,419.00	\$29,250.00
	I.D.E.A. Part B (Handicapped) (250-259)	\$2,208,835.00	\$1,283,995.98	\$473,326.94	\$451,512.08
	ESSA Title II - Part A/D (270-279)	\$233,843.00	\$41,185.06	\$87,320.25	\$105,337.69
	ESSA Title IV (280-289)	\$95,004.00	\$10,684.95	\$53,796.33	\$30,522.72
	Vocational Education (361-389)	\$151,402.00	\$107,191.38	\$15,859.06	\$28,351.56
	CARES Act Education Stabilization Fund (477)	\$214,384.29	\$134,058.17	\$18,383.20	\$61,942.92
	CRRSA-ESSER II Grant Program (483)	\$3,064,702.00	\$1,957,431.71	\$1,103,476.50	\$3,793.79
	CRRSA Act-Learning Acceleration Grant Program (484)	\$196,677.00	\$68,216.48	.00	\$128,460.52
	CRRSA Act-Mental Health Grant Program (485)	\$45,000.00	\$33,038.16	.00	\$11,961.84
	ARP - ESSER Grant Program (487)	\$6,887,719.00	\$961,798.59	\$3,199,236.65	\$2,726,683.76
	ARP - ESSER Subgrant Accelerated Learning Coaching (488)	\$656,055.00	\$44,750.00	.00	\$611,305.00
	ARP - ESSER Subgrant Evidence-Based Summer Learning (489)	\$44,729.00	.00	.00	\$44,729.00
	ARP - ESSER Subgrant Evidence-Based Comprehensive (490)	\$44,729.00	.00	.00	\$44,729.00
	ARP - ESSER Subgrant NJ Tiered System of Supports (491)				

\$45,000.00

.00

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\$45,000.00

*** EXPENDITURES ***

	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FEDERAL PROJECTS	\$15,361,486.29	\$5,064,077.66	\$5,361,835.63	\$4,935,573.00
*** TOTAL EXPENDITURES ***	\$16,574,422.56	\$5,580,392.88	\$5,891,342.01	\$5,102,687.67
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 8 Month Period Ending 02/28/22

		ESTIMATED	ACTUAL	UNREALIZED
1760	Student Activity Fund Revenue	\$166,000.00	\$124,893.53	\$41,106.47
1XXX	Other Revenue from Local Sources	\$25,417.23	\$25,417.23	\$0.00
	Total Revenues from Local Sources	\$191,417.23	\$150,310.76	\$41,106.47

INTERMEDIATE SOURCES ---				
2XXX	From Intermediate Sources	\$59,497.04	\$49,197.04	\$10,300.00
	Total Revenue Intermediate Sources	\$59,497.04	\$49,197.04	\$10,300.00

STATE SOURCES ---				
3257	SDA Emergent Needs & Capital Maintenance	\$161,183.00	\$161,183.00	.00
32XX	Other Restricted Entitlements	\$800,839.00	\$681,384.00	\$119,455.00
	Total Revenue from State Sources	\$962,022.00	\$842,567.00	\$119,455.00

FEDERAL SOURCES ---				
4411-16	Title I	\$953,556.00	\$288,373.00	\$665,183.00
4451-55	Title II	\$233,843.00	\$23,461.00	\$210,382.00
4491-94	Title III	\$88,269.00	\$30,600.00	\$57,669.00
4471-74	Title IV	\$95,004.00	\$1,891.00	\$93,113.00
4409	ARP - IDEA Preschool	\$33,840.00	.00	\$33,840.00
4419	ARP - IDEA Basic	\$397,742.00	.00	\$397,742.00
4420-29	I.D.E.A. Part B (Handicapped)	\$2,208,835.00	\$933,835.00	\$1,275,000.00
4430	Vocational Education	\$51,402.00	\$33,583.00	\$17,819.00
4431	Middle Grades Career Awareness & Exploration	\$100,000.00	\$50,655.00	\$49,345.00
4530	CARES Act Education Stabilization Fund	\$214,384.29	\$129,190.00	\$85,194.29
4534	CRRSA Act - ESSER II	\$3,064,702.00	\$1,937,856.00	\$1,126,846.00
4535	CRRSA Act - Learning Acceleration Grant	\$196,677.00	\$68,216.00	\$128,461.00
4536	CRRSA Act - Mental Health Grant	\$45,000.00	\$33,038.00	\$11,962.00
4540	ARP-ESSER Grant Program	\$6,887,719.00	.00	\$6,887,719.00
4541	ARP-ESSER Subgrant Accelerated Learning Coaching	\$656,055.00	.00	\$656,055.00
4542	ARP-ESSER Subgrant Evidence-Based Summer Learning	\$44,729.00	.00	\$44,729.00
4543	ARP-ESSER Subgrant Evidence-Based Comprehensive Beyond the School Day	\$44,729.00	.00	\$44,729.00
4544	ARP-ESSER Subgrant NJ NTiered System of Supports	\$45,000.00	.00	\$45,000.00
	Total Revenues from Federal Sources	\$15,361,486.29	\$3,530,698.00	\$11,830,788.29
	TOTAL REVENUES/SOURCES OF FUNDS	\$16,574,422.56	\$4,572,772.80	\$12,001,649.76

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/22

	Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects:				
20-001-XXX-XXX to 20-199-XXX-XXX Local Projects	\$84,914.27	\$12,322.81	.00	\$72,591.46
20-475-XXX-XXX Student Activity Fund	\$166,000.00	\$158,687.40	.00	\$7,312.60
TOTAL LOCAL PROJECTS	\$250,914.27	\$171,010.21	\$0.00	\$79,904.06
State Projects:				
-- Other State Programs --				
20-501-XXX-XXX to 20-511-XXX-XXX Nonpublic Programs	\$800,839.00	\$345,305.01	\$368,323.38	\$87,210.61
20-492-XXX-XXX SDA Emergent Needs & Capital Maintenance	\$161,183.00	.00	\$161,183.00	.00
-- TOTAL Other State Programs --	\$962,022.00	\$345,305.01	\$529,506.38	\$87,210.61
TOTAL STATE PROJECTS	\$962,022.00	\$345,305.01	\$529,506.38	\$87,210.61
Federal Projects:				
--- CARES Act Educational Stabilization Fund ---				
-- Instruction --				
20-477-100-1XX Salaries	\$26,665.00	\$26,664.33	.00	\$0.67
20-477-100-300 Purchased Services	\$1,680.00	\$1,680.00	.00	.00
20-477-100-600 Instructional Supplies	\$28,797.04	.00	.00	\$28,797.04
Total Instruction	\$57,142.04	\$28,344.33	\$0.00	\$28,797.71
--- Support Services ---				
20-477-200-200 Benefits	\$5,345.06	.00	.00	\$5,345.06
20-477-200-300 Professional Tech Services	\$17,500.00	\$10,000.00	.00	\$7,500.00
20-477-200-500 Other Purchased Services	\$3,368.00	.00	.00	\$3,368.00
20-477-200-600 Supplies and Materials	\$87,828.19	\$70,896.52	.00	\$16,931.67
Total Support Services	\$114,041.25	\$80,896.52	\$0.00	\$33,144.73
TOTAL CARES Act Education Stabilization Fund	\$171,183.29	\$109,240.85	\$0.00	\$61,942.44
--- Bridging the Digital Divide Program				
--- Coronavirus Relief Grant Program ---				
--- Other Federal Programs ---				
20-223-XXX-XXX ARP-IDEA Basic Grant Program	\$397,742.00	\$42,930.44	\$121,188.44	\$233,623.12
20-224-XXX-XXX ARP-IDEA Preschool Grant Program	\$33,840.00	.00	.00	\$33,840.00
20-231 to 20-239-XXX-XXX ESSA Title I - Part A/D	\$953,556.00	\$348,196.74	\$260,829.26	\$344,530.00
20-241 to 20-245-XXX-XXX ESSA Title III - Part A/D	\$88,269.00	\$30,600.00	\$28,419.00	\$29,250.00
20-25X-XXX-XXX I.D.E.A. Part B	\$2,208,835.00	\$1,283,995.98	\$473,326.94	\$451,512.08
20-27X-XXX-XXX ESSA Title II - Part A/D	\$233,843.00	\$41,185.06	\$87,320.25	\$105,337.69
20-28X-XXX-XXX ESSA Title IV	\$95,004.00	\$10,684.95	\$53,796.33	\$30,522.72
20-361 to 20-389-XXX-XXX Vocational Education	\$151,402.00	\$107,191.38	\$15,859.06	\$28,351.56
20-483-XXX-XXX CRRSA-ESSER II Grant Program	\$3,064,702.00	\$1,957,431.71	\$1,103,476.50	\$3,793.79
20-484-XXX-XXX CRRSA Act-Learning Acceleration Grant Program	\$196,677.00	\$68,216.48	.00	\$128,460.52

	Appropriations	Expenditures	Encumbrances	Available Balance
20-485-XXX-XXX CRRSA Act-Mental Health Grant Program	\$45,000.00	\$33,038.16	.00	\$11,961.84
20-487-XXX-XXX ARP-ESSER Grant Program	\$6,887,719.00	\$961,798.59	\$3,199,236.65	\$2,726,683.76
20-488-XXX-XXX ARP-ESSER Subgrant Accelerated Learning Coaching	\$656,055.00	\$44,750.00	.00	\$611,305.00
20-489-XXX-XXX ARP-ESSER Subgrant Evidence-Based Summer Learning	\$44,729.00	.00	.00	\$44,729.00
20-490-XXX-XXX ARP-ESSER Subgrant Evidence-Based Comprehensive	\$44,729.00	.00	.00	\$44,729.00
20-491-XXX-XXX ARP-ESSER Subgrant NJ Tiered System of Supports	\$45,000.00	.00	.00	\$45,000.00
TOTAL Other Federal Programs	\$15,147,102.00	\$4,930,019.49	\$5,343,452.43	\$4,873,630.08
 TOTAL FEDERAL PROJECTS	 \$15,318,285.29	 \$5,039,260.34	 \$5,343,452.43	 \$4,935,572.52
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$43,201.00	\$24,817.32	\$18,383.20	\$0.48
 TOTAL EXPENDITURES	 \$16,574,422.56	 \$5,580,392.88	 \$5,891,342.01	 \$5,102,687.67

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
West Orange Board of Education

Special Revenue Fund - Fund 20
For 8 Month Period Ending 02/28/22

I, Tonye Flowers, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.


Board Secretary/Business Administrator

3/9/22
Date

3/9 5:23pm

Page 1

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 8 Month Period Ending 02/28/22

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ASSETS AND RESOURCES

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--- A S S E T S ---

105	Cash with fiscal agents	\$137,762.25
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--- R E S O U R C E S ---

301	Estimated Revenues	\$137,730.74	
302	Less Revenues	(\$137,762.25)	
			(\$31.51)

Total assets and resources		\$137,730.74
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education

Capital Projects Fund - Fund 30
Interim Balance Sheet
For 8 Month Period Ending 02/28/22

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LIABILITIES AND FUND EQUITY

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FUND BALANCE

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--- Appropriated ---

601	Appropriations		\$137,730.74	
				\$137,730.74
	Total Appropriated			\$137,730.74

--- Unappropriated ---

TOTAL FUND BALANCE	\$137,730.74
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TOTAL LIABILITIES AND FUND EQUITY	\$137,730.74
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 8 Month Period Ending 02/28/22

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
Other Revenue/Source of Funds	\$137,730.74	\$137,762.25		(\$31.51)
TOTAL REVENUE/SOURCES OF FUNDS	\$137,730.74	\$137,762.25		(\$31.51)
*** EXPENDITURES ***				
30-XXX-XXX-73X Equipment	\$137,730.74	.00	.00	\$137,730.74
TOTAL EXPENDITURES	\$137,730.74	\$0.00	\$0.00	\$137,730.74
*** TOTAL EXPENDITURES AND TRANSFERS	\$137,730.74	\$0.00	\$0.00	\$137,730.74

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
West Orange Board of Education

Capital Projects Fund - Fund 30
For 8 Month Period Ending 02/28/22

I, Tonya Flowers, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.


Board Secretary/Business Administrator

3/9/22
Date

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education

Debt Service Fund - Fund 40
Interim Balance Sheet
For 8 Month Period Ending 02/28/22

LIABILITIES AND FUND EQUITY

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$486,006.75
	Reserved fund balance:	

601	Appropriations		\$6,079,354.00	
602	Less : Expenditures	\$5,404,313.82		
603	Encumbrances	\$486,006.75	(\$5,890,320.57)	
				\$189,033.43

Total Appropriated	\$675,040.18
--------------------	--------------

--- Unappropriated ---

770	Fund Balance	\$2.92
303	Budgeted Fund Balance	(\$4.00)

TOTAL FUND BALANCE	\$675,039.10
TOTAL LIABILITIES AND FUND EQUITY	\$675,039.10

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$6,079,354.00	\$5,890,320.57	\$189,033.43
Revenues	(\$6,079,350.00)	(\$6,079,350.00)	\$0.00
	\$4.00	(\$189,029.43)	\$189,033.43
--- Change in Maint. / Capital reserve account ---			
Subtotal	\$4.00	(\$189,029.43)	\$189,033.43
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	\$4.00	(\$189,029.43)	\$189,033.43
Budgeted Fund Balance	\$4.00	(\$189,029.43)	\$189,033.43

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 8 Month Period Ending 02/28/22

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
*** REVENUES/SOURCES OF FUNDS ***					
--- Local Sources ---					
1210	Local tax levy	\$5,348,224.00	\$5,348,224.00		.00
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
	Total Local Sources	\$5,348,224.00	\$5,348,224.00		\$0.00
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
--- State Sources ---					
3160	Debt service aid Type II	\$731,126.00	\$731,126.00		.00
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
	Total State Sources	\$731,126.00	\$731,126.00		\$0.00
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
	TOTAL REVENUE/SOURCES OF FUNDS	\$6,079,350.00	\$6,079,350.00		\$0.00
		<u> </u>	<u> </u>	<u> </u>	<u> </u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 8 Month Period Ending 02/28/22

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
	<u> </u>	<u> </u>	<u> </u>
 --- Debt Service - Regular ---			
40-701-510-723 Princ. Payments-Comm. Appr. Lease Pur. Agr.	\$1,995,000.00	\$1,995,000.00	.00
40-701-510-833 Interest Payments-Comm. Appr. Lease Pur. Agr.	\$802,672.00	\$802,671.88	\$0.12
40-701-510-834 Interest on Bonds	\$400,682.00	\$211,648.69	\$189,033.31
40-701-510-910 Redemption of Principal	\$2,881,000.00	\$2,881,000.00	.00
	<u> </u>	<u> </u>	<u> </u>
TOTAL	\$6,079,354.00	\$5,890,320.57	\$189,033.43
	<u> </u>	<u> </u>	<u> </u>
 TOTAL USES OF FUNDS BEFORE TRANSFERS			
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
*** TOTAL USES OF FUNDS ***	\$6,079,354.00	\$5,890,320.57	\$189,033.43
	<u> </u>	<u> </u>	<u> </u>

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
West Orange Board of Education
Debt Service Fund - Fund 40

For 8 Month Period Ending 02/28/22

I, Tonye Flowers, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.


Board Secretary/Administrator

3/9/22
Date

REPORT OF THE TREASURER
TO THE BOARD OF EDUCATION

DISTRICT OF WEST ORANGE

ALL FUNDS

FOR THE MONTH ENDING FEBRUARY 28, 2022

	Beginning Cash Balance	Cash Receipts	Cash Disbursements	Ending Cash Balance
GOVERNMENTAL FUNDS				
General Fund - Fund 10	21,177,338.64	15,840,815.29	20,239,258.92	16,778,895.01
Capital Reserve -Fund 10	33,148.95	1,000,001.90		1,033,150.85
Emergency Reserve -Fund 10	664,468.07	5.10	2.00	664,471.17
Maintenance Reserve -Fund 10		1,000,000.00		1,000,000.00
Workers Comp Claims Fund-Fund 10	90,000.00	15,626.26	15,626.26	90,000.00
Unemployment Trust Fund-Fund 10	539,332.16	11,774.34		551,106.50
Payroll Agency-Fund 10	2,561,122.94	4,854,849.61	4,322,431.36	3,093,541.19
Flex Account-Fund 10	540.86	32,538.25	32,621.09	458.02
Flex Account-Fiscal Agent-Fund 10	55,090.71			55,090.71
Special Revenue Fund - Fund 20	(17,535.63)	599,422.94	1,416,113.70	(834,226.39)
Student Activity Fund - Fund 20	250,478.58	14,935.25	19,270.93	246,142.90
Capital Projects Fund - Fund 30	137,756.96	5.29		137,762.25
Debt Service Fund - Fund 40	(2,082,409.92)	445,685.33		(1,636,724.59)
Total Governmental Funds	23,409,332.32	23,815,659.56	26,045,324.26	21,179,667.62
ENTERPRISE FUNDS				
Food Service Fund - Fund 60	2,526,309.20	302,511.36	618,873.64	2,209,946.92
Enrichment Fund - Fund 61	14,504.80	1,565.00		16,069.80
Total Enterprise Funds	2,540,814.00	304,076.36	618,873.64	2,226,016.72
AGENCY FUNDS				
Payroll	300.25	5,000,444.62	5,000,520.53	224.34
Total Agency Funds	300.25	5,000,444.62	5,000,520.53	224.34
TOTAL ALL FUNDS	25,950,446.57	29,120,180.54	31,664,718.43	23,405,908.68

Treasurer of School Monies

Date

3/10/22

4 March 2022
7046-11924

Via Email (tflowers@westorangeschools.org)

West Orange Board of Education
179 Eagle Rock Avenue
West Orange, NJ 07052

Attention: Tonya Flowers
Business Administrator/Board Secretary

Re: **Proposal for Professional Architectural and Engineering Services
Washington Elementary School Retaining Wall Replacement**

Dear Ms. Flowers:

Thank you for inviting EI Associates to provide this proposal for professional architectural and engineering services covering the retaining wall replacement at the Washington Elementary School. We have reviewed the NJDOE submission prepared by our firm for this project and submitted in 2019. Based on our prior involvement we are confident we fully understand the project requirements. This proposal covers Phase I – NJDOE Application Update and Resubmission, Phase II – Contract Documents, and Phase III – Bidding and Construction Administration Services to execute the retaining wall replacement work. Thank you for this opportunity to continue to assist the West Orange School District.

EI Associates (EIA) has been providing professional design services to the K-12 educational community for 78 years. We have a highly experienced and professional in-house staff of educational planners, architects and engineers of all disciplines to support all of your facility and program needs. In addition to our ongoing assignments for the West Orange School District, EIA currently serves as the District Architect/Engineer for many school districts in New Jersey including the Township of Union, Summit, Jersey City, Denville, High Point, Hillsborough Township, Piscataway, Metuchen, Demarest, Carlstadt, Tenafly and Hasbrouck Heights. EIA has designed numerous retaining wall projects for Districts including Carlstadt, Summit, Tenafly, Hillside, Lodi and Mount Vernon as well as Rutgers University. Our firm is well qualified to execute this project on your behalf.

Our team is available to commence work on this project promptly following receipt of the Board's authorization making reference to this proposal. We look forward to this opportunity to continue to assist the West Orange School District.

PROJECT DESCRIPTION

EI Associates previously prepared the Schematic Design for the subject retaining wall project at the Washington Elementary School and submitted the project application to NJDOE in 2019. The project was never executed and subsequent Detailed Design, Bidding and Construction Administration Services were never provided. The District now intends to execute the retaining wall replacement project as follows:

- Replace the existing concrete retaining wall along the full length of the east property line between the upper school parking lot and the lower adjoining residential properties. The approximate length of the subject retaining wall to be replaced is 150 LF.
- To minimize impact to the site, maintain a similar 12" thickness and discourage climbing, we recommend the installation of a new concrete retaining wall, in lieu of segmented block retaining wall.
- The existing retaining wall is currently leaning on a garage on one of the adjoining residential properties. The garage is leaning due to the weight of the wall and will most likely collapse when the wall is removed. We recommend that the District approach the homeowner to discuss this matter and potentially budget for compensating the homeowner for the replacement of the garage.

The work will require update of the 2019 Schematic Design documents and resubmission to NJDOE as well as the preparation of Contract Documents, Bidding and Construction Phase Services to execute the proposed improvements. We will rely on the previously prepared site survey and geotechnical information to perform our work. We understand the District intends to construct the proposed retaining wall replacement work during the Summer of 2022. The 2019 NJDOE submission identified an estimated project budget of \$722,800 including related soft costs. Due to current supply chain issues and anticipated escalation costs, we recommend this budget be increased an additional 15%.

SCOPE OF WORK

EI will prepare detailed design drawings and technical specifications for the project as described above. Our proposed project plan will be to execute the work in three phases: Phase I – NJDOE Application Update and Resubmission, Phase II – Contract Documents and Phase III – Bidding and Construction Administration Services. We will perform the following:

Phase I – NJDOE Application Update and Resubmission:

1. Conduct an initial meeting with District personnel to review available information and reconfirm the specific project goals and project requirements.
2. Conduct a field visit to reconfirm the existing conditions.
3. Obtain from the BOE and perform a review of the available facility plans, drawings and documents for the subject area.
4. Update the 2019 Schematic Design and NJDOE application paperwork as required.
5. Update the 2019 construction cost estimate information.
6. Update the 2019 project schedule.
7. Review the updated Schematic Design, NJDOE paperwork, estimate and schedule information with the District. Obtain comments and perform minor revisions as necessary.
8. Update District LRFP as needed.
9. Submit plans and application paperwork to NJDOE for approval.

Phase II – Contract Documents:

1. Develop the plans and specifications and review them with the District and obtain comments and suggested changes.
2. As requested by the District, incorporate any additional modifications to our plans and specifications.
3. Prepare a set of 100% complete construction documents in sufficient detail for the competitive bidding of the project.
4. Provide plans and specifications to the District for submission to the local code official for permits.
5. Prepare the bid notice and non-technical contract documents covering items such as the form of contract, insurance requirements, etc. for the Board's attorney review. The District will be responsible for placing the notice in the local paper.
6. If required, prepare the submission to the Hudson-Essex & Passaic Soil Conservation District, HEPSCD. Related services and fees are covered as a separate Allowance identified in the Compensation section of this proposal.

Phase III – Bidding and Construction Administration:

1. Conduct a pre-bid meeting with potential bidders. Provide necessary clarification and prepare minutes of the meeting.
2. Develop an Addendum to clarify the bid documents as necessary.
3. Attend the bid opening, analyze bids, contact contractor references, prepare the bid tabulation form and in conjunction with District, review the proposals for the apparent low bidder(s).
4. Prepare the contract between contractor and the District for the Board's attorney review. Contractor's notice to proceed will be provided by the District.
5. Review contractor submittals as specified in the contract documents for conformance with the plans and specifications.
6. Visit the school three times that are appropriate to the progress of work in order to perform technical reviews of the construction and address any technical questions regarding the design. EI will prepare a field report for each site visit. The number of site visits can be increased or decreased to accommodate District needs. Additional site visits will be invoiced in accordance with the enclosed billing rate schedule.
7. Review contractor applications for payment and recommend payment amounts.
8. With the input from the BOE, EI will review the project construction schedule prepared by the Contractor for compliance with the project schedule.
9. Provide technical support to resolve technical issues in the field, and to clarify the intent of the design and technical specifications. Respond to technical RFIs.
10. Upon receipt of the contractor's punch list, prepare one final punch list.
11. Perform a final technical inspection of the work upon notification by the contractor that the work is 100% complete.
12. Review project closeout documents and recommend final payment amount.

Please note that this does not represent that EI personnel will be managing the construction of the project. Full construction management services can be provided by EI, if so desired, for additional compensation.

SCOPE OF WORK NOTES

Our proposal is based on the following assumptions and qualifications:

1. Additional services, including rebidding assistance and additional construction phase services will be provided on a time and expense basis as authorized by the West Orange Board of Education.
2. The professional service fees are based on the assumption that the work will be bid one time as a single bid package.
3. EI's scope of work and fee does not include design for or remediation of hazardous materials, such as asbestos.
4. The contract for construction is between the District and the contractor. EI Associates and our representatives are not responsible for, nor have authority or control over, construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the work as this is the sole responsibility of the contractor(s) performing the work.
5. EI's compensation proposal covers the following project expenses:
 - Travel to and from West Orange.
 - Reproduction costs for internal and Owner review sets.
 - Up to 8 sets of sealed and signed documents for NJDOE and building permit submittal.
 - One electronic disc of the construction documents. The files on the electronic disc will be in pdf format.
 - Miscellaneous copies and distribution of meeting minutes, etc., one copy per organization.
 - Normal correspondence and telephone communications.
 - Delivery of all the above documents will be via normal mail services. Overnight or express delivery will be provided at an additional charge.
6. Printing and distribution of documents for bidding are reimbursable expenses and are in addition to the stipulated sum. These expenses will be invoiced in accordance with the enclosed schedule of Charges for Reimbursable Expenses for Design Projects.
7. EI Associates construction phase services described above will be provided for an anticipated 12 consecutive week construction duration. Should the duration of construction extend beyond the anticipated 12 consecutive weeks, and/or the closeout phase extend beyond 30 days from substantial completion, EI Associates construction phase services will be provided during the extended duration as an additional service for an additional fee as authorized by the West Orange School District.
8. Site survey and geotechnical investigation services are excluded. We will rely on previously prepared survey and geotechnical information to prepare our work.
9. Services covering submission to the Hudson-Essex & Passaic Soil Conservation District, HEPSCD, if required, are covered as a separate Allowance in the Compensation section of this proposal. Related HEPSCD fees are excluded and will be paid directly by the District.
10. Construction phase testing services are excluded.

COMPENSATION

EI Associates proposes to provide professional services as described above in accordance with the following fee schedule:

Phase I – NJDOE Application Update and Resubmission: \$ 4,000

Phase II – Contract Documents:	\$31,500 plus the following additional Allowance:
HEPSCD Submission Services Allowance:	\$ 2,500
Phase III – Bidding and Construction Administration:	\$12,500

Additional project-related expenses covering printing, reproduction and distribution of contractor bid packages will be invoiced in accordance with the attached EI Charges for Reimbursable Expenses schedule. Invoices will be submitted monthly and will be due and payable within 30 days. The enclosed Business Terms shall apply to this project.

Extended Owner's Representative Services During Construction (Optional Service):

EIA Constructors, Inc., our in-house construction management division, is available to provide experienced construction personnel for extended Owner's Representation (clerk-of-the-works) services on site throughout the construction phase. These additional services can be provided on a daily or full-time basis as best fits your needs. The fee will be based on the duration of the service. For the purposes of this proposal we suggest the District budget \$105/hr. for these extended Owner's Representative services.

Our staff is available to execute this project promptly. Thank you for this opportunity to present our proposal. We trust this proposal is precisely responsive to your request. Should you require any additional information, please contact us and we will respond promptly.

Thank you for this opportunity to continue to assist West Orange Public Schools.

Very truly yours,

EI ASSOCIATES
Architects &
Engineers, PA



Michael J. Wozny, AIA, LEEDAP
Vice President, Educational Projects

Att: EI Business Terms

Cc: EI Distribution

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4 March 2022
7046-11857

Via Email (tflowers@westorangeschools.org)

West Orange Board of Education
179 Eagle Rock Avenue
West Orange, NJ 07052

Attention: Tonya Flowers
Business Administrator/Board Secretary

Re: **Proposal for Professional Architectural and Engineering Services
Administration Building Water Infiltration Mitigation and Related Repairs**

Dear Ms. Flowers:

Thank you for inviting EI Associates to provide this proposal for professional architectural and engineering services covering water infiltration mitigation and related repairs at the District Administration Building. Following water infiltration issues, EI Associates recently performed several site visits of the Administration Building to determine likely causes and identify resultant damage requiring repair. We have reviewed notes and photographs from our site visits as well as notes from our recent discussions. We are confident we fully understand the project requirements. This proposal covers Phase I – Schematic Design and NJDOE Submission, Phase II – Contract Documents, and Phase III – Bidding and Construction Phase Services to execute recommended improvements. Thank you for this opportunity to continue to assist the West Orange School District.

EI Associates (EIA) has been providing professional design services to the K-12 educational community for 78 years. We have a highly experienced and professional in-house staff of educational planners, architects and engineers of all disciplines to support all of your facility and program needs. In addition to our ongoing assignments for the West Orange School District, EIA currently serves as the District Architect/Engineer for many school districts in New Jersey including the Township of Union, Summit, Jersey City, Denville, High Point, Hillsborough Township, Piscataway, Metuchen, Demarest, Carlstadt, Tenafly and Hasbrouck Heights. EIA has designed numerous projects involving structural repairs and water mitigation improvements for Districts including South Orange-Maplewood, Summit, Hillside, Metuchen, Tenafly and Hasbrouck Heights. Our firm is well qualified to execute this project on your behalf.

Our team is available to commence work on this project promptly following receipt of the Board's authorization making reference to this proposal. We look forward to this opportunity to continue to assist the West Orange School District.

PROJECT DESCRIPTION

Following a history of water infiltration issues and at the request of the West Orange School District EI Associates performed several site visits of the District Administration Building located at 179 Eagle Rock Avenue. During these visits, performed in December 2021, January and February 2022, areas of structural damage were observed primarily at the roof structure of the Receiving Area which abuts the former Gymnasium now used as Storage. Based on our preliminary observations, it appears the damage is a result of ongoing roof leaks at the low slope roof covering the Receiving Area portion of the building. Cracks within the EIFS façade along the North elevation of this Receiving Area were also observed and may be contributing to the water infiltration issues. The subject Receiving Area was constructed in the 1960s as part of a larger addition to the original 1920s Eagle Rock Elementary School which has been since converted for District Administration use. Limited areas of water damage were also observed along the vertical steel columns at either end of the adjoining Storage area and upper Conference Room which appear to be the result of improper and/or failed areas of flashing where the addition connects to the original building.

Based on our preliminary investigations, this proposal covers the execution of the following recommended repairs and improvements to address the water infiltration issues described above:

- Receiving Area Storage Room Roof: Severe corrosion of roof deck and steel roof joists and beams. At this time, EIA recommends the complete replacement of the existing metal roof deck. The repair work will also require reinforcement with the steel plates, angles and channels. All corroded surfaces need to be cleaned and painted. We further recommend the existing low-slope roof system including roof insulation, flashing and membrane components be replaced.
- Columns at 1960s Addition/Original Building Transition: Exposed portion of the columns at the upper Conference Room and lower level Storage area shows signs of corrosion. All corroded surfaces need to be cleaned and painted. EIA also anticipates limited roof repair work at these locations to address the water infiltration issues.
- Underside of the Receiving Area Concrete Staircase: Areas of rebar are corroded as evident in some portions where rebar is exposed due to spalled concrete. We recommend the spalled areas and exposed areas of rebar be properly repaired.
- The masonry wall at the high wall has separated and the joint need to be properly detailed.
- Exterior cracks in the EIFS façade along the North elevation of the Receiving Area were observed and this condition should be repaired to avoid water infiltration issues.

We understand the District intends to construct the proposed Administration Building improvements during the Summer of 2022. Based on the preliminary information described above at this time we suggest the District budget \$500,000 to \$700,000 for this work. The budget for this work will be further refined during the Phase I – Schematic Design and NJDOE Submission Phase of the project.

SCOPE OF WORK

EI will prepare detailed design drawings and technical specifications for the project as described above. Our proposed project plan will be to execute the work in three phases: Phase I - Schematic Design and NJDOE Submission, Phase II – Contract Documents and Phase III – Bidding and Construction Administration services. We will perform the following:

Phase I - Schematic Design and NJDOE Submission:

1. Conduct an initial meeting with BOE personnel to review available information and reconfirm the specific project goals and project requirements.
2. Conduct a field visit to reconfirm the existing conditions.
3. Obtain from the BOE and perform a review of the available facility plans, drawings and documents for the subject area.
4. Develop a conceptual scope of construction for the work.
5. Prepare a budgetary estimate of the project costs for construction.
6. Review the conceptual scope of construction work and estimate with the BOE.
7. Review the information outlined above and perform minor revisions as necessary. Produce a firm scope of work for the Schematic Phase.
8. Prepare a project schedule.
9. Update District LRFP as needed.
10. Prepare the NJDOE project application paperwork.
11. Submit plans and application paperwork to NJDOE for approval.

Phase II – Contract Documents:

1. Develop the plans and specifications and review them with the District and obtain comments and suggested changes.
2. As requested by the District, incorporate any additional modifications to our plans and specifications.
3. Prepare a set of 100% complete construction documents in sufficient detail for the competitive bidding of the project.
4. Provide plans and specifications to the District for submission to the local code official for permits.
5. Prepare the bid notice and non-technical contract documents covering items such as the form of contract, insurance requirements, etc. for the Board's attorney review. The District will be responsible for placing the notice in the local paper.

Phase III – Bidding and Construction Administration:

1. Conduct a pre-bid meeting with potential bidders. Provide necessary clarification and prepare minutes of the meeting.
2. Develop an Addendum to clarify the bid documents as necessary.
3. Attend the bid opening, analyze bids, contact contractor references, prepare the bid tabulation form and in conjunction with District, review the proposals for the apparent low bidder(s).
4. Prepare the contract between contractor and the District for the Board's attorney review. Contractor's notice to proceed will be provided by the District.
5. Review contractor submittals as specified in the contract documents for conformance with the plans and specifications.
6. Visit the facility three times that are appropriate to the progress of work in order to perform technical reviews of the construction and address any technical questions regarding the design. EI will prepare a field report for each site visit. The number of site visits can be increased or decreased to accommodate District needs. Additional site visits will be invoiced in accordance with the enclosed billing rate schedule.
7. Review contractor applications for payment and recommend payment amounts.
8. With the input from the BOE, EI will review the project construction schedule prepared by the Contractor for compliance with the project schedule.

9. Provide technical support to resolve technical issues in the field, and to clarify the intent of the design and technical specifications. Respond to technical RFIs.
10. Upon receipt of the contractor's punch list, prepare one final punch list.
11. Perform a final technical inspection of the work upon notification by the contractor that the work is 100% complete.
12. Review project closeout documents and recommend final payment amount.

Please note that this does not represent that EI personnel will be managing the construction of the project. Full construction management services can be provided by EI, if so desired, for additional compensation.

SCOPE OF WORK NOTES

Our proposal is based on the following assumptions and qualifications:

1. Additional services, including rebidding assistance and additional construction phase services will be provided on a time and expense basis as authorized by the West Orange Board of Education.
2. The professional service fees are based on the assumption that the work will be bid one time as a single bid package.
3. EI's scope of work and fee does not include design for or remediation of hazardous materials, such as asbestos.
4. Our work will be based on information obtained through visual observations. Destructive testing services are excluded.
5. The contract for construction is between the District and the contractor. EI Associates and our representatives are not responsible for, nor have authority or control over, construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the work as this is the sole responsibility of the contractor(s) performing the work.
6. EI's compensation proposal covers the following project expenses:
 - Travel to and from West Orange.
 - Reproduction costs for internal and Owner review sets.
 - Up to 8 sets of sealed and signed documents for NJDOE and building permit submittal.
 - One electronic disc of the construction documents. The files on the electronic disc will be in pdf format.
 - Miscellaneous copies and distribution of meeting minutes, etc., one copy per organization.
 - Normal correspondence and telephone communications.
 - Delivery of all the above documents will be via normal mail services. Overnight or express delivery will be provided at an additional charge.
7. Printing and distribution of documents for bidding are reimbursable expenses and are in addition to the stipulated sum. These expenses will be invoiced in accordance with the enclosed schedule of Charges for Reimbursable Expenses for Design Projects.
8. EI Associates construction phase services described above will be provided for an anticipated 12 consecutive week construction duration. Should the duration of construction extend beyond the anticipated 12 consecutive weeks, and/or the closeout phase extend beyond 30 days from substantial completion, EI Associates construction phase services will be provided during the extended duration as an additional service for an additional fee as authorized by the West Orange School District.

4 March 2022

7046-11857

Page 5

COMPENSATION

EI Associates proposes to provide professional services as described above in accordance with the following fee schedule:

Phase I – Schematic Design and NJDOE Submission Phase:	\$ 5,000
Phase II – Contract Documents:	\$37,000
Phase III – Bidding and Construction Administration:	\$13,000

Additional project-related expenses covering printing, reproduction and distribution of contractor bid packages will be invoiced in accordance with the attached EI Charges for Reimbursable Expenses schedule. Invoices will be submitted monthly and will be due and payable within 30 days. The enclosed Business Terms shall apply to this project.

Extended Owner's Representative Services During Construction (Optional Service):

EIA Constructors, Inc., our in-house construction management division, is available to provide experienced construction personnel for extended Owner's Representation (clerk-of-the-works) services on site throughout the construction phase. These additional services can be provided on a daily or full-time basis as best fits your needs. The fee will be based on the duration of the service. For the purposes of this proposal we suggest the District budget \$105/hr. for these extended Owner's Representative services.

Our staff is available to execute this project promptly. Thank you for this opportunity to present our proposal. We trust this proposal is precisely responsive to your request. Should you require any additional information, please contact us and we will respond promptly.

Thank you for this opportunity to continue to assist West Orange Public Schools.

Very truly yours,

EI ASSOCIATES
Architects &
Engineers, PA



Michael J. Wozny, AIA, LEEDAP
Vice President, Educational Projects

Att: EI Business Terms

Cc: EI Distribution

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EI
ASSOCIATES

WEST ORANGE BOARD OF EDUCATION

SYNOPSIS OF AUDIT

FOR THE YEAR ENDED

JUNE 30, 2021

**WEST ORANGE BOARD OF EDUCATION
GOVERNMENTAL FUNDS
BALANCE SHEET
AS OF JUNE 30, 2021**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Projects Fund</u>	<u>Debt Service Fund</u>	<u>Total</u>
ASSETS					
Cash and Cash Equivalents	\$ 20,805,354	\$ 280,908		\$ 4	\$ 21,086,266
Receivables, Net					
Receivables From Other Governments	463,974	1,127,750			1,591,724
Accounts	144,349	5,075			149,424
Due from Other Funds	583,000				583,000
Prepaid Deposits	21,578	-	-	-	21,578
Total Assets	<u>\$ 22,018,255</u>	<u>\$ 1,413,733</u>	<u>\$ -</u>	<u>\$ 4</u>	<u>\$ 23,431,992</u>
LIABILITIES AND FUND BALANCES					
Liabilities					
Accounts Payable	\$ 701,650	\$ 342,002			\$ 1,043,652
Accrued Salaries and Wages	4,769,509	1,000			4,770,509
Due to Other Funds		583,000			583,000
Deposits Payable	4,675,630				4,675,630
Payroll Deductions and Withholdings Payable	242,420				242,420
Payable to State Governments	126,904	94,503			221,407
Unearned Revenue	14,436	113,292			127,728
Claims and Judgments Payable	1,434,455	-	-	-	1,434,455
Total Liabilities	<u>11,965,004</u>	<u>1,133,797</u>	<u>-</u>	<u>-</u>	<u>13,098,801</u>
Fund Balances					
Restricted					
Capital Reserve	1,033,141				1,033,141
Capital Reserve- Designated for Subsequent Year's Expenditures	300,000				300,000
Maintenance Reserve	1,000,000				1,000,000
Emergency Reserve	664,429				664,429
Unemployment Compensation Reserve	402,794				402,794
Excess Surplus	455,878				455,878
Student Activities		279,936			279,936
Debt Service				\$ 4	4
Committed					
Year-end Encumbrances	564,617				564,617
Assigned					
Year-end Encumbrances	476,294				476,294
Designated for Subsequent Year's Expenditures	1,500,000				1,500,000
FFCRA/SEMI	24,690				24,690
Unassigned	3,631,408	-	-	-	3,631,408
Total Fund Balances	<u>10,053,251</u>	<u>279,936</u>	<u>-</u>	<u>4</u>	<u>10,333,191</u>
Total Liabilities and Fund Balances	<u>\$ 22,018,255</u>	<u>\$ 1,413,733</u>	<u>\$ -</u>	<u>\$ 4</u>	<u>\$ 23,431,992</u>

**WEST ORANGE BOARD OF EDUCATION
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Capital Projects Fund</u>	<u>Debt Service Fund</u>	<u>Total</u>
REVENUES					
Local Sources					
Property Tax Levy	\$ 141,491,179			\$ 5,348,967	\$ 146,840,146
Tuition	207,349				207,349
Rents	9,558				9,558
Interest	4,711		\$ 159		4,870
Miscellaneous	719,021	\$ 93,896	-	-	812,917
Total - Local Sources	142,431,818	93,896	159	5,348,967	147,874,840
State Sources	47,946,088	741,438		733,057	49,420,583
Federal Sources	308,943	4,656,154	-	-	4,965,097
Total Revenues	190,686,849	5,491,488	159	6,082,024	202,260,520
EXPENDITURES					
Current					
Regular Instruction	75,604,848	2,237,835			77,842,683
Special Education Instruction	33,083,504	1,906,704			34,990,208
Other Instruction	6,705,971	140,016			6,845,987
School Sponsored Activities and Athletics	2,593,592	124,420			2,718,012
Support Services					
Student and Instruction Related Services	23,700,489	830,252			24,530,741
General Administrative Services	2,436,537				2,436,537
School Administrative Services	9,069,418				9,069,418
Plant Operations and Maintenance	15,703,571	230,964			15,934,535
Pupil Transportation	9,140,545				9,140,545
Business and Other Support Services	4,636,707	2,000			4,638,707
Debt Service					
Principal	1,207,325			4,420,000	5,627,325
Interest	281,652			1,662,024	1,943,676
Capital Outlay	1,491,124	14,876	255,631	-	1,761,631
Total Expenditures	185,655,283	5,487,067	255,631	6,082,024	197,480,005
Excess (Deficiency) of Revenues Over (Under) Expenditures	5,031,566	4,421	(255,472)	-	4,780,515
OTHER FINANCING SOURCES (USES)					
Transfers In	159				159
Transfers Out			(159)		(159)
Lease Purchase Proceeds	-	-	255,631	-	255,631
Total Other Financing Sources (Uses)	159	-	255,472	-	255,631
Net Change in Fund Balances	5,031,725	4,421	-	-	5,036,146
Fund Balance, Beginning of Year (Restated)	5,021,526	275,515	-	4	5,297,045
Fund Balance, End of Year	\$ 10,053,251	\$ 279,936	\$ -	\$ 4	\$ 10,333,191

**WEST ORANGE BOARD OF EDUCATION
RECOMMENDATIONS**

I. Administrative Practices and Procedures

There are none.

II. Financial Planning, Accounting and Reporting

1. It is recommended that greater care be exercised in the calculation of payroll with respect to employee gross pay.

III. School Purchasing Program

2. It is recommended that the awarding of emergency contracts include a maximum not to exceed amount.

IV. School Food Services

There are none.

V. Summer Enrichment Program

There are none.

VI. Student Body Activities

There are none.

VII. Application for State School Aid

There are none.

VIII. Pupil Transportation

There are none.

IX. Facilities and Capital Assets

There are none.

X. Miscellaneous

There are none.

XI. Status of Prior Years' Audit Findings/Recommendations


A review was performed on all prior years' recommendations and corrective action was taken on all.

**WEST ORANGE BOARD OF EDUCATION
ESSEX COUNTY, NEW JERSEY
2020-2021 CORRECTIVE ACTION PLAN**

Contact Person: Tonya Flowers Phone: (973) 669-5400

Board Meeting Approval: March 14, 2022

RECOMMENDATION NUMBER	CORRECTIVE ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
II. Financial Planning, Accounting and Reporting				
It is recommended that:				
1. Greater care be exercised in the calculation of payroll with respect to employee gross pay.	Review payroll to ensure all employees are being paid the correct amount prior to pay date.	Payroll Department will review payroll for accuracy prior to pay date.	Payroll Department Assistant Business Administrator	Ongoing
III. School Purchasing Program				
It is recommended that:				
1. The awarding of emergency contracts include a maximum "not to exceed" amount.	Ensure that all emergency contracts include a "not to exceed" amount.	Business Administrator will review Board Agendas to ensure that a maximum "not to exceed" amount is included	Business Administrator	Ongoing


Chief School Administrator

3 - 8 - 22

Date


Business Administrator/Secretary

3/14/2022

Date

West Orange Public Schools Calendar 2021 - 2022

September 2021				
M	T	W	Th	F
		1	2	3
6	7	8	9#	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

October 2021				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

November 2021				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

December 2021				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

January 2022				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Days Attended Per Month

Sep	15	Feb	19
Oct	21	Mar	23
Nov	17	Apr	15
Dec	17	May	21
Jan	20	Jun	15

Total Days: 183

September 1	Convocation for Staff
September 9	First Day of School for Students
June 22	Last Day of School for Students
June 23	WOHS Graduation

Holidays - West Orange Schools Closed

September 6	Labor Day
September 7-8	Rosh Hashanah
September 16	Yom Kippur
November 2	Election Day-Students only
November 4-5	NJEA Conference
November 25-26	Thanksgiving Break
December 24-31	Winter Recess
January 17	Martin L. King, Jr.
February 21	President's Day
April 15	Good Friday
April 18-22	Spring Break
May 30	Memorial Day

Professional Development for Staff

November 2	PD for Staff
February 7, April 4	PM PD for Staff

Key	
Symbol	Meaning
○	School Holiday or Vacation Period: September 6, 7, 8, 16, November 2, 4, 5, 25, 26 December 24-31, January 17, February 21, April 15-22, May 30, June 7
△	Full-Day Staff Only: September 1, November 2
**	Afternoon PD for Staff: February 7, April 4
□	Elementary Parent/Teacher Conferences: Oct. 19, 20, 21, March 22, 23, 24 (Elementary Early Dismissal Only)
*	Edison Parent/Teacher Conferences: November 16, 17, 18 (Edison Early Dismissal Only)
⬡	Early Dismissal: November 24, December 23, February 7, April 4, June 7, 20, 21, 22
#	First Day of School for Students September 9
##	Last Day of School for Students June 22
+	High School Graduation June 23

February 2022				
M	T	W	Th	F
	1	2	3	4
7**	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

March 2022				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April 2022				
M	T	W	Th	F
				1
4**	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May 2022				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

June 2022				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22##	23+	24
27	28	29	30	

Due to the possibility of inclement weather or other emergency closings, the last day of school is subject to change. **Three days are built into the calendar for emergency closings. Make up dates beyond the three days will be used in the following order: April 22, April 21, April 20.

2021-2022 BOARD OF EDUCATION PUBLIC MEETINGS

July 12, 2021	October 18, 2021
July 26, 2021	November 8, 2021
August 16, 2021	November 22, 2021
August 30, 2021	December 6, 2021
September 13, 2021	December 20, 2021
October 4, 2021	January 6, 2022

Emergency School Closing Information

Parents and Guardians will receive notifications for School Closings, Delayed Openings, Early Dismissals, or any emergency that impacts normal school hours. Please retain the Daily Schedule shown below for reference. School Closings are also posted on the district web site, <http://www.woboe.org>

District - Wide Daily Schedules

<u>School</u>	<u>Regular Day</u>	<u>Delayed Opening</u>	<u>Early Dismissal</u>
AM Preschool	08:45 - 11:15	N/A	08:45 - 11:15
PM Preschool	12:15 - 03:15	12:15 - 03:15	N/A
Grades K-5	08:45 - 03:23	10:15 - 03:23	08:45 - 01:15
Middle Schools	08:10 - 02:53	09:40 - 02:53	08:10 - 12:30
High School	07:30 - 02:15	09:00 - 02:15	07:30 - 12:00

District- Wide Testing Calendar 2021-2022

<u>Date</u>	<u>Test</u>	<u>Grade</u>
<u>Fall 2021</u>		
September	NJ Start Strong Assessments	
	<ul style="list-style-type: none"> • ELA • Math • Science 	4-10
September	DIBELS Screening	2
September 13th-24th	District Assessments: MAP (Reading / Language)	1-3
September / October	District Assessments: i-Ready Math	6-8
September / October	District Assessments: MAP (Reading / Language / Math)	9-10
October	District Assessments: Kindergarten Literacy	K
October 4-8, 2021	NNAT3 (Gifted Program Assessment)	3, 4, 5
October 4-8, 2021	InView (Gifted Program Assessment)	2
October / November	District Assessments: Fountas & Pinnell	1 – 5
November	District Assessments: MAP (Math)	K-5
November	District Assessments: MAP (Reading / Math)	K
December	District Assessments: Fountas & Pinnell	K

Winter/Spring 2022

<u>Date</u>	<u>Test</u>	<u>Grade</u>
January	i-Ready Math	6 – 8
January / February	Optional Winter MAP (Reading / Language)	K-10
January / February	Optional Winter MAP (Math)	K-5, 9-10
February	District Assessments: Fountas & Pinnell	1 – 5
February	District Assessments: Kindergarten Literacy	K
January – March	NAEP (Districts selected by the State)	4, 8, 12
TBD by NJDOE	ACCESS for ELLs	K – 12
TBD by NJDOE	NJSLA-ELA & Math Portfolio Appeals	9 – 12
TBD by NJDOE	DLM-ELA, Math, Science	3 – 8, 11
TBD by NJDOE	NJSLA-ELA / Math	3 – 11
TBD by NJDOE	NJSLA-Science	5, 8, 11
May	District Assessments: Fountas & Pinnell	K – 5
May	Advanced Placement Testing	11, 12
May / June	i-Ready Math	6 – 8
May / June	District Assessments: MAP (Reading / Language)	K – 10
May / June	District Assessments: MAP (Math)	K-5, 9-10

2021-2022

Elementary Marking Periods

Thursday, September 9 – Friday, December 10	61 days
Monday, December 13 – Thursday, March 17	61 days
Friday, March 18 – Wednesday, June 22	61 days

Elementary Report Card Dates

Friday, December 17, 2021
Thursday, March 24, 2022
Wednesday, June 22, 2022

Elementary Conference Dates

Tuesday, October 19, 2021
Wednesday, October 20, 2021
Thursday, October 21, 2021
Tuesday, March 22, 2022
Wednesday, March 23, 2022
Thursday, March 24, 2022

Edison Central Six Conference Dates

Tuesday, November 16, 2021
Wednesday, November 17, 2021
Thursday, November 18, 2021

Secondary Marking Periods

Thursday, September 9 – Tuesday, November 16	45 days
Wednesday, November 17 – Tuesday, February 1	46 days
Wednesday, February 2 – Thursday, April 7	46 days
Friday, April 8 – Wednesday, June 22	46 days

Secondary Report Card Dates

Tuesday, November 23, 2021
Tuesday, February 8, 2022
Thursday, April 14, 2022
Wednesday, June 22, 2022

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 7:30 p.m. - March 14, 2022
West Orange High School
51 Conforti Avenue
Agenda Addendum

A. PERSONNEL

3. Appointments

b. 2021 - 2022 School Year

1. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s)

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Michelle Martino	Central Office	Acting Supervisor of Grants. Accountability and Testing	Granato	N/A	N/A	\$506.25 per diem	2/23/22 - 6/30/22 amended from 2/23/22 - 3/11/22

4. Superintendent recommends approval to the Board of Education for the amendment of the following Board approved 2020-2021 salary for the following non-certificated staff member(s):

Location	Name	Salary Guide	Step	Base Salary	Longevity	NAEOP Stipend A	Salary	FTE	Effective Dates
WOHS	AnnaMarie Megaro	Secy Level 2-12 Month	14	\$81,391.80	\$8,042	\$2,532	\$91,965.80	105%	2020-2021

7. Superintendent recommends approval to the Board of Education for the Agreement between the West Orange Board of Education and Employee #4870.

B. CURRICULUM AND INSTRUCTION

3. Recommend approval of What Makes a Good Teacher from the Elementary-Student Perspective Dissertation by Nicole McArdle, Fourth Grade Language Arts and Social Studies Teacher at Washington Elementary School.